Minutes of Ordinary Meeting

Monday 7th July 2014

1. APOLOGIES (with acceptance of apologies): Councillor Williams.

Present: Trevor Gill, Alastair Whetstone, David Hutt, Clerk

2. DECLARATION OF INTERESTS: None

3. CONFIRM MINUTES OF LAST MEETING: The minutes were accepted by the meeting. Signed and dated by David Hutt.

4. QUESTIONS FROM THE PUBLIC: None

5. MATTERS ARISING:

Community

a) Burial Ground. This matter is deferred until the August meeting in order to allow the Cemetery Warden, Ray Randerson, to attend.

b) Community Policing/Neighbourhood Watch: Police had sent a report about a local incident where an elderly person had been targeted by fraudsters who had managed to obtain funds by deception.

c) Playground (including monthly check): Nothing to report

d) Superfast Broadband: Nothing to report

e) Post Office: The Post office had experienced difficulties with its computer, resulting in a loss of service for a couple of weeks. The Clerk and Post Office manager had worked to resolve the matter but these had to be addressed by ROMEC, the Post Office engineers. It is understood that a power cut, affecting the village, may have triggered the initial problem.

Roads

Traffic, Roads and Drains

- Water flowing onto road close to St John's Church: No update available, Councillor Williams unable to attend the meeting.
- Speed Reduction Scheme: No update available, Councillor Williams unable to attend the meeting.

Environment/Maintenance

f) Green areas: The Parish Council agreed to discuss the replacement of the flower tubs at the November 2014 meeting to link into the budget. Nothing further to report.

g) Reading Room maintenance: Nothing to report.

Communication/Administration

h) Administration: The Clerk reaffirmed her request for an appraisal and review of pay. David Hutt will deal with this matter and speak to WALC for guidance.

6. COUNCIL REPORTS: Not available.

7. CORRESPONDENCE – Paper copies circulated at meeting. Electronic mail circulated prior to meeting.

8. PLANNING (Declarations of interests):

Including 14/01615/FUL 4 Park Drive Cottages. Mr and Mrs D. Robertson: No representation.

9. FINANCIAL STATEMENT

Balance at close of business 30/6/14

Current Account	£9,336.71
Savings Account	£ 749.43 *

This figure represents ring fenced funds for ADPC plus any interest received into the account.

Bank Transactions

Current Account		**Chq/SO/DD**	**In**	**Out**
5 June	N Power	DD		47.00
5 June		1280		8.62
11 June		1281		20.64
16 June	SDC Precept		200.00	
26 June	D. Tonks			214.06

Deposit Account		**In**	**Out**
9.6.14	Interest	0.03	

Cheques issued from mtg		**Cheque No**	**Amount**
7.7.14	J. Sherriff	1282	8.79
7.7.14	MFM Services	1283	131.00
7.7.14	Hide-Wright (June)	1284	20.10
7.7.14	British Heart Foundation	1285	50.00
7.7.14	MFM Services	1286	320.00
Total Cheques			**529.89**

Notes: None to add

New Balances for Ring Fenced Funds:

Neighbourhood Watch	£ 185.00
St John's Steps appeal Funds	**£ 359.05**
Community Grant Fund (Laptop)	£ 5.35
Interest Received	£ 0.03
Play area lease grant from AD Fete Committee	£ 200.00
Total	£ 749.43

July 2014 1stQuarter budget update (including expenses up to End June 2014)

	Budget £	**Spend to date £**	**% of Budget**
Expenditure	9363	2,882.19	31%
VAT	97.39		
RR Insurance	935	809.43	87% Annual Fee
RR Rates	100		
RR Clean	165		
RR Maintenance	400	100	25%
Clerk Pay	2800	677.98	24%
Admin	400	100.19	25%
PC Training	100		
WALC	100	92	92% Annual Fee
Elec supply RR	600	141	24%
Street Light Supply	825	439.33	53% Includes Annual fees
Playground Rental	50		
Website	400		
Playground	150		
Other	0		
Mowing	1800	431	24%
Audit Fees	200	60	30%
Coffee Morning	138	23.87	17%
Election Fees	200		

Other Funds held by ADPC:

Neighbourhood Watch	**£**	**185.00**
St John's Steps appeal Funds	**£**	**359.05**
Community Grant Fund (Laptop)	£	5.32
Play area lease grant from AD Fete Committee	£	200.00
Total	£	749.37

Bank reconciliation:	Opening Bank Balance at 1.4.14	**7,336.86**
	Less Expenditure to 30.6.14	-2,882.19
	Plus income to 30.6.14	+4,882.04
	Reconciled balance at 30.6.14	**9,336.71**

10. MEMBER REPORTS: Nothing to report.

11. DATE OF NEXT MEETINGS – 2014 dates: 4th Aug, 8th Sept, 6th Oct, 3rd Nov, 1st Dec

The meeting closed at 8.40pm