

**MINUTES OF ANNUAL GENERAL MEETING OF
AVON DASSETT PARISH COUNCIL**

Monday 13th May 2013

AGM P1/2013

Present: Alastair, David, Trevor, Chris, Daniel, Clerk, Chris Williams

Apologies: None

1) **ELECTION OF CHAIRMAN & VICE-CHAIRMAN:** Trevor proposed David as chairman and Alastair as vice-chairman. Seconded by Chris Campbell.

2) **APOLOGIES:** None

3) **CONFIRM MINUTES OF LAST AGM:** Accepted by the meeting and signed and dated by David Hutt.

4) **CHAIR'S REPORT:**

Parish Council Major Success

The year from May 2012 to May 2013 has been eventful and mainly good. The highlight of the year was undoubtedly the fruition of all the hard work fundraising by Diana Biddlestone for the St John's Church steps.

The opening ceremony in June saw the Chair of the Stratford Council in attendance at an event which filled the steps from top to bottom – in excess of 150 people – as was borne out by the photographs appearing on the website. Huge thanks are due to Diana from the Parish Council and indeed the whole village. St John's is now back in use with steps which look good enough to last another 400 years!!.

New Councillor

Diana, due to family commitments had to step down from her position as councillor last December. Her contribution in her short time on the council has a huge impact and will greatly be missed.

Following due procedure for nominations for a replacement we have been most fortunate to welcome Chris Campbell onto the council as Diana's replacement. Chris has settled in quickly and has brought with him experience which will help with his primary role of consideration to be given to the planning applications.

The minutes published on the notice board and website together with the Compton Chronicle reports reflect the inevitable ups and downs of a year in the life of Avon Dassett.

The budget requirements, particularly street lighting, has led us to successfully apply for a raise in precept for the Village Parish Council at a cost of just £2.50 per month per household. A reasonable price to pay for the comfort of street lighting replacement, in addition to all the usual maintenance and upkeep of the village.

The work carried out by Michael Mann has kept the green areas looking good. A big thank you to all who have helped with the flower tubs.

Community and Crime Matters

The village held a very successful Diamond Jubilee celebration on a rare sunny day in an otherwise wet summer. Thanks to Steve at The Avon for hosting a special day.

The only major concern for the community over the last 12 months has been a spate of opportunist petty thefts. Car number plates stolen, vans and cars broken into in order to steal hand tools, garden shed locks broken and equipment stolen from garages and sheds. This is disturbing and distressing, as a Parish Council we can only encourage vigilance in ensuring any items of value are not left in cars or vans overnight and that strong locks are used to protect garden sheds and garages.

Road/Water Leak Repairs

The long cold and snow laden winter has taken its toll on the road through Avon Dassett. Continuous efforts have been made to repair potholes which are an inevitable part of the winters we are suffering. However, it has now been agreed that further quite significant and expensive work will be carried out on the stretch of road close to St John the Baptist Church. Water is continuously finding its way through the surface of the road and causing potentially hazardous driving conditions.

The Stratford District Council is therefore looking to close the road for up to 2 weeks in order dig up the road, establish the cause of the leak and fully repair the problem. Whilst doing this, thanks to Trevor Gill, who will be able to get the council to agree to a full maintenance and clearing of the drains in the village. Something which should greatly help with the flood prevention efforts the village and council have pursued, in earnest, following the difficulties with flooding experience some 7-8 years ago.

AVON DASSETT PARISH COUNCIL – Budget 2013/14

	2012/13 Budget Figures	2013/14 Budget Figures	Variance	Variance %
Receipts				
Precept	7245	8963	1718	19.17%
VAT Reimbursement Claim (period 1 Apr to 31 March following year)				
Hire of Reading Room, car park etc				
Christmas Cards				
Bank Interest				
Burial Ground				
SDC hire of Reading Room for Election				
Grants				
Miscellaneous				
TOTAL RECEIPTS	7245	8963	1718	19.17%
Payments (Annual expenses)				
Reading Room				
Insurance	750	935	185	19.8%
Reading Room: Rates	100	103	3	2.9%
Reading Room: Cleaning	150	165	15	9.1%
Reading Room maintenance	380	400	20	5.0%
	1380	1603	223	
Administration				
Staff costs:				
Clerk's Pay	2500	2700	200	7.4%
Administration expenses	350	400	50	12.5%
ADPC Training	300	150	-150	-100.0%
Councillors' expenses – 5 x £30	0	0	0	0.0%
WALC subscriptions	100	90	-10	-11.1%
Xmas Cards (500 cards and envelopes)	0	0	0	0.0%
Total Administration	3250	3340	90	2.69%
Utilities				
Electricity Supply				
RR Annual Charges	450	550	100	18.2%
Street Light supply (unmetered) & Maintenance	1000	825	-175	-21.2%
Total Utilities	1450	1375	-75	-5.45%
Miscellaneous				
Playground rental	10	150	140	93.3%
Website	0	0	0	0.0%
Playground	140	150	10	6.7%
Total Miscellaneous	150	300	150	50.00%
Maintenance				
Village Gardening, Mowing and maintenance	1710	1800	90	5.0%
Audit Fees	190	200	10	5.0%
Safe Fees	20	20	0	0.0%
Coffee Morning Expenses	120	125	5	4.0%
Election Fees (£750 or £500 for byelection)	400	200	-200	-100.0%
Total Maintenance	2440	2345	-95	-4.05%
Total Payments	8670	8963	293	3.27%
£ Increase		1718		
Percentage Precept increase		23.71%		
£ Shortfall	-1425	0		

5) **FINANCIAL REPORT** (With annual renewal of DD's and SO's) AGM P4/2013

Bank Balance @ 31 March 2012:	£6,960.73* Note 1
Precept for 2011/12:	£7,245.00
Receipts during 2011/12:	<u>£3,862.42</u>
	£18,068.15
Payments during 2011/12:	£13,346.98
	£ 4,721.17*
Plus cheque not cashed (1224)	£30.00
Less cheque cashed from 2011/12 (1662)	£11.00
Balance carried forward @ 31 March 2013:	£4,740.15 * Note 2

End of Year bank balances:

Lloyds TSB A/c No 00023602 @ 31 March 2013	£3,690.49
Lloyds TSB A/C No 00140954 @ 31 March 2013	<u>£1,049.66</u> *Note 3
Total combined balance	£4,740.15

Note 1: This balance included £920.20 held for the St John's Steps Appeal (banked before year end). Therefore ADPC own funds totalled £6,040.53 @ 31 March 2012.

Note 2: This figure included £1,049.40 in ring-fenced funds (see below for breakdown)

Note 3: This figure represents ring fenced funds for ADPC including any interest received into the account.

New Balances for Ring Fenced Funds:

Neighbourhood Watch	£ 185.00
St John's Steps appeal Funds	£ 433.40
Community Grant Fund (Laptop)	£ 431.00
Total	£ 1,049.40

Balance including bank interest £1,049.66

8.4.13 Chq 1229 Fletchers Carpets £125.04 (Heating at Christmas Gathering from St John's Steps Funds)

New totals:	Neighbourhood Watch	£ 185.00
	St John's Steps appeal Funds	£ 308.36
	Community Grant Fund (Laptop)	£ 431.00
	Total	<u>£ 924.36</u>

DD's and SO's: Douglas Tonks (Payroll)
N Power (Electricity supply)
Lloyds TSB (Safe Fees)

6) **CHARITIES' REPORT:** None

7) **MEMBER REPORTS:** None

The meeting closed at 7.45pm

MINUTES OF ANNUAL PARISH MEETING

AVON DASSETT PARISH COUNCIL

13th May 2013

APCM P1/2013

The meeting commenced at 7.45pm

- 1) Minutes of last meeting: Minutes were accepted by the Parish Councillors, signed and dated by David Hutt
- 2) Chairman's report:

Parish Council Major Success

The year from May 2012 to May 2013 has been eventful and mainly good. The highlight of the year was undoubtedly the fruition of all the hard work fundraising by Diana Biddlestone for the St John's Church steps.

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 N Power (Electricity supply)
 Lloyds TSB (Safe Fees)

The budget figures for 2013/14 are contained within the next complete page of the minutes.

4) Open Forum: None

The meeting closed at 7.50pm.

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