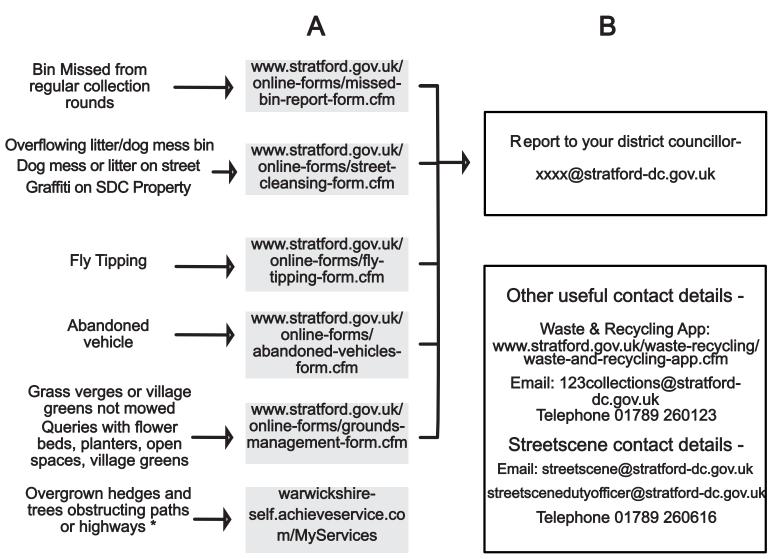
## **Environmental & Neighbourhood Services Department Reporting Process**

## **Public Version**



- A Please ensure that you have logged issue on website as it enables officers to log it correctly and drives performance metrics for Biffa, idVerde, etc. Please ask councillor to report if resident unable to get online. Please note reporting information for SDC property only.
- **B** If the issue is a repeated problem please contact District Councillor to escalate. Please make sure that you enclose all the facts so that officers can link your email to prior reports.

