

## Avon Dassett Parish Council

### Clerk's Report – 2<sup>nd</sup> October 2023

Agenda Reference	Update
	Dassett Road sign – Cllr Gill has contacted Stratford District Council and it has been agreed that the sign is in the wrong place and should be moved to the road opposite the road from the Dassett Country Park leading to Farnborough.
	The Tree Warden has been asked to inspect the tree in the Burial Ground; the report and proposed course of action is awaited. The Tree Warden has also indicated that he would like to attend a meeting as the ash trees in the village need looking at, particularly the one on the boundary of the playground. I have informed him of the date of the next meeting and will add an agenda item to receive his report.
	Financial oversight of village events – the Parish Council's position, as stated in agenda item 14 of the minutes of the meeting held on 4 <sup>th</sup> September 2023, has been confirmed to the resident who has asked that the question be raised with the Ministry of Local Government. I have forwarded the request on to WALC.
	Cllr Hirst has provided an estimate of the expenditure required to carry out the work on the gateway of the playground.
	<b>OUTSTANDING ACTIONS</b>
	Contact to be made with the Diocese to establish its plans for St Joseph's – Cllr Gill
	STWA to be contacted to ask that laybys be provided rather than traffic lights and that notice is given of road works – Cllr Gill
	WCC Highways to be invited to visit the village to discuss the issues – Cllr Gill/Clerk
	Speed survey - Cllr Jackson has made enquiries to WCC Highways and has been informed that there is a cost to the survey and is following up to establish the process and the cost.
	Projects Group to provide financial information on projects for 2024/2025 to the Clerk by 30 <sup>th</sup> September 2023 – the group is meeting on 2 <sup>nd</sup> October 2023.
	Projects Group to confirm the earmarked reserves to the Clerk by 30 <sup>th</sup> September 2023 – the group is meeting on 2 <sup>nd</sup> October 2023.
	<b>PLANNING MATTERS</b>
	Planning application 23/01506/FUL– Dassett Field House – construction of an outdoor riding arena – no objection response submitted. It is noted that this is a revised application and the response is consistent with that submitted to the previous application.
	Planning application 23/02099/LBC – Meadow Cottage, Lower End – install secondary glazing to front elevation windows – no objection response submitted.
	The notes from the meeting with the developers at Carrow Barn have been uploaded to the website.

	<b>EXTERNAL AUDIT</b>
	Moore notified me on 25 <sup>th</sup> September 2023 that they have completed their audit. I have posted the Notice of Conclusion of Audit on the website. The full report will be an agenda item at the next meeting.
	<b>PRECEPT</b>
	The second instalment of the precept has been received into the bank account.
	<b>MEETING DATES – JANUARY 2024 to MAY 2025</b>
	<p>I will be putting forward the following meetings dates for approval at the next meeting:</p> <ul style="list-style-type: none"> <li>• 8<sup>th</sup> January 2024</li> <li>• 4<sup>th</sup> March 2024</li> <li>• 13<sup>th</sup> May 2024 (to include Annual Parish Council meeting)</li> <li>• 1<sup>st</sup> July 2024</li> <li>• 2<sup>nd</sup> September 2024</li> <li>• 4<sup>th</sup> November 2024</li> <li>• 6<sup>th</sup> January 2025</li> <li>• 3<sup>rd</sup> March 2025</li> <li>• 12<sup>th</sup> May 2025 (to include Annual Parish Council meeting)</li> </ul>