

Avon Dassett Parish Council

- Avon Dassett Parish Council
- Progress Report as at:
Monday, 4th September 2023

Avon Dassetts Projects Group Update:

Monday, 4th September 2023

Improve Communications - Summary

Avon Dassett Parish Plan
Projects Group Update:
Monday, 4th September 2023

Communications Section Update – Meeting 31 July 2023

1. Discussion with resident re proposal to undertake a Communications Strategy project. Business case reviewed and agreed but was subsequently amended and the revised version to be submitted to the Parish Council meeting to be held on 6th November 2023 for formal approval.
2. All other projects within the Communications section were put on hold until after the work on the Communications Strategy is concluded. The requirements under the Communications section will be gathered within the Communications Strategy work

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023**

Communication 1 – Communication Checklist

Action Reference	Communication 1 – Communication Checklist
Action Plan Comments	Survey revealed residents obtain information in a variety of ways and different media
Proposed Action	<p>Parish Plan Create ‘communication checklist’ for groups and events in the village</p> <p>Parish Assembly May 2023</p> <ul style="list-style-type: none"> • Consider forming a group to hand deliver communications • Make the Community Facebook page accessible to all including for postings • Earlier delivery of the Compton Chronicle • Social media and WhatsApp lessons
Partners	Avon Dassett Parish Council / Village Groups
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So Far

- 1) No action to date

Avon Dassett Parish Plan Projects Group Update: Monday, 4 September 2023

Communication 1 – Communication Checklist (Cont)

Action Reference	Communication 1 – Communication Checklist
Action Plan Comments	Survey revealed residents obtain information in a variety of ways and different media
Proposed Action	<p>Parish Plan Create ‘communication checklist’ for groups and events in the village</p> <p>Parish Assembly May 2023</p> <ul style="list-style-type: none"> • Consider forming a group to hand deliver communications • Make the Community Facebook page accessible to all including for postings • Earlier delivery of the Compton Chronicle • Social media and WhatsApp lessons
Partners	Avon Dassett Parish Council / Village Groups
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to include the:
 - i) Production a schedule of popular social media (and local websites) indicating which are used within Avon Dassett and whether it is for general use or is club or society specific. This should include whether posts can be made by the general public or only by the administrator.
 - ii) Instigation of an agreed process where any schedule is reviewed on a regular basis and by whom.
 - iii) Agreement as to which website (Avon Dassett Community or the Parish Council) the schedule will be published.

**Avon Dassett Parish Plan
Projects Group Update:
Saturday, 22 July 2023**

Communication 2 – WhatsApp Group and Mailing Lists

Action Reference	Communication 1 – WhatsApp Group and Mailing Lists
Action Plan Comments	Some were unaware of village WhatsApp group or mailing lists
Proposed Action	Encourage all groups to use multiple forms of communication for inclusivity
Partners	Avon Dassett Parish Council / Village Groups
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Following the completion of Communication 1 – WhatsApp Group and Mailing Lists above, ensure that clubs and societies are aware of the schedule produced and encourage wider use. Also consider whether there are any training needs and if so, how can they be facilitated.

**Avon Dassett Parish Plan
Projects Group Update
Saturday, 22 July 2023**

Communication 3 – WhatsApp Group and Mailing Lists

Action Reference	Communication 3 – WhatsApp Group and Mailing Lists
Action Plan Comments	Some were unaware of village WhatsApp group or mailing lists
Proposed Action	Review mailing lists / WhatsApp contacts annually
Partners	Avon Dassett Parish Council / Avon Dassett Community Benefit Society Limited
Priority	High
Time	Short
Assignee	Trevor Gill
Project Status	Complete

Parish Assembly Update 30th May 2023

Actions So far

- 1) The Parish Council has reviewed it's procedures and how it encourages new subscribers. It regularly includes information regarding this facility in it's minutes and also in the articles sent to the Compton Chronicle for inclusion in their publication. An annual review of it's Communication Policy is already undertaken and in conjunction with this review in the future the Parish Council will review the use of the mailing facility.
- 2) The Benefit Society Mailchimp database is reviewed as and when our membership changes. It is not intended as a facility for the use of non-members although it has been expanded to include the advice of social events, such as the Yew Tree Walking activities, to non-members.

Next Steps

- 1) The Parish Council and Avon Dassett Community Benefit Society to take this forward as part of their business-as-usual processes.
- 2) The Parish Council to include the village WhatsApp Group and the mailing facility in the Welcome Pack.
- 3) Project complete.

**Avon Dassett Parish Plan
Projects Group Update:
Saturday, 22 July 2023
Communication 4 - Mobile Phones**

Action Reference	Communication 4 – Mobile Phones
Action Plan Comments	1 - 3 residents do not have internet or mobile phones 2 - 41% reported poor mobile phone coverage
Proposed Action	1 - Investigate best providers for mobile phone reception in village and publish report 2 - Publicise OFCOM's suggestions on ways to improve reception and ways to switch providers
Partners	Avon Dassett Parish Council
Priority	High
Time	Short
Assignee	Trevor Gill
Project Status	

Parish Assembly Update 30th May 2023

Actions So Far

- 1) A local resident has kindly agreed to assist with this project.
- 2) A draft questionnaire has been agreed

Next Steps

- 1) It is envisaged that the questionnaire will be built in Survey Monkey, and in the majority of cases will be completed online.
- 2) A set of completion guidelines needs to be agreed.
- 3) Consideration needs to be given to residents who do not have access to the internet.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Community Facilities

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4th September 2023**

Communications Facilities Section Update – Meeting 31 July 2023

Allotments

The Parish Plan defined the need for allotments, and it was agreed that residents should be contacted to ascertain the number of allotments required.

Nature Area, Wild Area, and Community Garden

The Projects Group agreed to review the business case and make any updates necessary.

The Reading Room

The projects group agreed to progress the work on the storeroom and also to get quotes for the refurbishment of the toilets and repairs to the wall adjoining Sinclair

The Village Playground

Grant applications have been submitted in respect of the purchase of the additional equipment. Responses are expected by the end of September 2023

Recycling Facilities

Discussions are ongoing regarding the location for a clothes bank. No actions will be taken in respect of a bottle bank as each property has a “blue bin” into which bottles can be placed

**Avon Dassett Parish Plan
Projects Group Update:
Saturday, 22 July 2023
Community Facilities 1 – Footpaths**

Action Reference	Community Facilities 1 – Footpaths
Action Plan Comments	51% use footpaths at least once a week
Proposed Action	Improve footpaths, replace stiles with gates
Partners	The Yew Tree Walking Group / Warwickshire County Council / Fenny Compton Footpath Group
Priority	High
Time	Medium
Assignee	Yew Tree Walking Group
Project Status	Complete – The Yew Tree Walking Group will progress more work and this will be monitored as and when required by the Projects Group

Parish Assembly Update 30th May 2023

Actions So far

1. Contact has been made with the Fenny Compton Footpath Group who have identified specific areas of work required.
2. This is now being progressed by the partners and the Project Group will monitor progress and report to the Parish Council as and when updates are available.

Projects Group Update 17th July 2023

1. The sleeper bridge has been replaced with new sleepers. Thanks to the local resident who kindly donated the sleepers.
2. Repairs have been undertaken at the entrance to the village playground
3. It is hoped that the group will meet on a monthly basis to continue the process of repairs in the surrounding area

**Avon Dassett Parish Plan
Projects Group Update:
Saturday, 22 July 2023
Community Facilities 2 – St John’s Church**

Action Reference	Community Facilities 2 – St John’s Church
Action Plan Comments	St John’s Church is rarely used because of poor facilities
Proposed Action	Improve facilities at St Johns (access, toilet, kitchen, lighting, heating, projector)
Partners	Avon Dassett Parish Council / The Churches Conservation Trust / Action with Communities in Rural England
Priority	High
Time	Medium
Assignee	Liz Hirst / Trevor Gill
Project Status	

Parish Assembly Update 30th May 2023

Actions So Far

- 1) The consumer board has been upgraded and mains feed into the Church has been reviewed by National Grid. Please see the business case at: <https://www.avondassettparishcouncil.com/app/download/13533398/20230220+St+John%27s+Church+Upgrade+Business+Case.pdf>
- 2) Initial discussions have taken place with the Churches Conservation Trust regarding the additional facilities that will be required in order that St John's Church can be used more for village functions. These discussions include the provision of toilets and lighting.
 - a) There are issues that need to be resolved mainly around the funding for any additional facilities. The Parish Council cannot by law pay for any upgrades or improvements to the facilities in St John's Church. This means that funds will either need to be found by the Churches Conservation Trust, Grant Funding applied for by the Churches Conservation Trust or by local projects who will fund raise to provide the necessary funding for any additional facilities.
 - b) Issues have been identified in respect of the infrastructure in the bell tower and there is also evidence that water is getting into the tower which is causing extensive damage. The Churches Conservation Trust have carried out a survey and we await further information on progress.
 - c) During the discussions with the Churches Conservation Trust, it was recognised that the provision of lighting and toilets are seen as "must haves" and that other items such as the provision of heating will not be cost effective.

Next Steps

- 1) Continue the dialogue with the Churches Conservation Trust and report back to the Parish Council as and further information is available.
- 2) Ensure that residents are kept informed as to progress with the toilets and lighting.
- 3) Review further items that have been identified (e.g. a projector) and prepare a business case as necessary.

Avon Dassett Parish Plan Projects Group Update: Monday, 4 September 2023 Community Facilities 3 – The Reading Room

Action Reference	Community Facilities 3 - The Reading Room
Action Plan Comments	Reading Room is rarely used because of size
Proposed Action	Improve space in Reading Room by opening up into one room
Partners	Avon Dassett Parish Council / Action with Communities in Rural England
Priority	High
Time	Medium
Assignee	Darrell Muffitt
Project Status	

Parish Assembly Update 30th May 2023

Actions So Far

- 1) The windows have been replaced and the interior and exterior of the Reading Room have been repainted.
- 2) A wood burning stove has been installed.
- 3) Broadband has been installed in the Reading Room and a Business Case covering this was approved by the Parish Council on 4th October 2021. Please see the business case at: <https://www.avondassettparishcouncil.com/app/download/13552130/20211002+The+Reading+Room+As+Office+Space+Business+Case.pdf>
- 4) The kitchen and toilet areas has been refurbished and this work was approved on 6th March 2023. Please see the business case at: <https://www.avondassettparishcouncil.com/app/download/13552134/20230201+The+Reading+Room+Refurbishment+Business+Case.pdf>

Next Steps

- 1) There needs to be a review of the assessment of the community's requirements from a central community facility. This includes the Reading Room, the expanded use of St John's Church, the possibility of St Joseph's Church being used.
- 2) Volunteers are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Consider the future of the Reading Room covering and the advisability of further improvements.
 - ii) Consider other options for the development of a village hall / central community facility.
 - iii) Prepare a detailed document covering the requirements for a community facility with all options being considered and fully costed.
 - iv) Produce a feasibility report covering the preferred option.

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 17 July 2023
Community Facilities 4 - Facilities for Over 55's**

Action Reference	Community Facilities 4 - Facilities for Over 55's
Action Plan Comments	49% of village are over 55
Proposed Action	Form working group to look at provision of facilities for over 55s
Partners	Avon Dassett Parish Council / Village Residents
Priority	High
Time	Medium
Assignee	Liz Hirst
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) A business case has been approved for the addition of adult exercise equipment in the playground. This business case was approved on 6th March 2023. Please see the business case at: <https://www.avondassettparishcouncil.com/app/download/13552147/20230210+Village+Playground+Adult+Exercise+Equipment.pdf>

Next Steps

- 1) A grant application has been prepared and will be submitted once the Coronation Event is over.
- 2) Alternate grant funding will be considered.
- 3) A further consultation with residents will take place to identify if any further equipment / facility is needed.

Projects Group Update

- 1) A grant application has been submitted to the Stratford on Avon District Council CIL Infrastructure Fund and we await a response.
- 2) Consideration is being given to organising excursions using the WRCC Back and 4th busses. This will be co-ordinated in conjunction with the Yew Tree Friday Club which meets in the Yew Tree between 12 noon and 1.30pm for coffee and social interaction.

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 17 July 2023
Community Facilities 5 - Dog Walking**

Action Reference	Community Facilities 5 - Dog Walking
Action Plan Comments	40% support dog walking field
Proposed Action	Contact local landowners to discuss sites for dog walking field
Partners	Avon Dassett Parish Council / Village Residents/ Local Landowners
Priority	High
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No actions to date.

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Produce an overview of the facilities required on a dog walking field.
 - ii) Prepare a detailed feasibility document covering the requirements for a dog walking field.
- 2) Once the above is known then local landowners can be approached.

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 17 July 2023
Community Facilities 6 - Allotments**

Action Reference	Community Facilities 6 - Allotments
Action Plan Comments	31% support allotments
Proposed Action	Contact local landowners to discuss sites for allotments
Partners	Avon Dassett Parish Council / Village Residents/ Local Landowners
Priority	High
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No actions to date.

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Confirm the need for allotments in the village. It is noted that 31% support allotments but in the first instance there needs to be a survey / questionnaire to ascertain how many residents actually want an allotment.
 - ii) Following the identification of prospective allotment holders, a feasibility report should be prepared defining what facilities if any are required on the allotments.
- 2) Once the above is known then local landowners can be approached.

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 17 July 2023
Community Facilities 7 – Bridleways**

Action Reference	Community Facilities 7 – Bridleways
Action Plan Comments	10% support improved bridleways
Proposed Action	Form working group to consider ways to improve bridleways
Partners	Avon Dassett Parish Council / Village Residents / British Horse Society / Stratford on Avon District Council / Warwickshire County Council / Local Landowners
Priority	Medium
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions so far

- 1) No actions to date.

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Review the existing bridleways in and around Avon Dassett.
 - ii) Define where it is appropriate for new bridleways to be located.
 - iii) Ascertain the legal process for new bridleways.
- 2) Once the above is known then local landowners can be approached

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 17 July 2023
Community Facilities 8 – Cycle Paths**

Action Reference	Community Facilities 8 - Cycle Paths
Action Plan Comments	10% support improved cycle paths
Proposed Action	Form working group to consider ways to improve cycle paths
Partners	Avon Dassett Parish Council / Village Residents / Stratford on Avon District Council / Warwickshire County Council / Local Landowners
Priority	Medium
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No actions to date.

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Review the existing cycle paths in and around Avon Dassett.
 - ii) Define where it is appropriate for cycle paths to be located.
 - iii) Ascertain the legal process for new cycle paths.
- 2) Once the above is known then local landowners can be approached

Avon Dassett Parish Plan Projects Group Update: Monday, 17 July 2023

Community Facilities 9 – Nature Area, Wild Area, and Community Garden

Action Reference	Community Facilities 9 – Nature Area, Wild Area and Community Garden
Action Plan Comments	Consider the upgrade to the nature area in conjunction with the need for a community garden and a wild area
Proposed Action	Review the existing nature area project to assess the feasibility of including a wild area / community garden
Partners	Avon Dassett Parish Council / Village Residents/ Local Landowners
Priority	High
Time	Medium
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) A grant application was submitted to Caring for the Cotswolds in 2020 and unfortunately the grant application was unsuccessful.
- 2) A further draft business case has been prepared but a second supporting estimate and further details in respect of the proposed work is awaited.

Next Steps

- 1) Further work on the business case is required prior to its submission to the Projects Steering Group.
- 2) Consideration should be given as to whether there is an opportunity to include in this work the provision of a Community Garden as recommended in the Parish Plan. If this is considered appropriate consideration should be given to approaching the owner of the small piece of land behind the bus stop that is not included in the existing nature area.

Avon Dassett Parish Plan Projects Group Update: Monday, 4 September 2023

Community Facilities 10 – The Village Playground

Action Reference	Community Facilities 10 – The Village Playground
Action Plan / Project Comments	Consider the provision of additional children's equipment and also exercise equipment for older generations
Proposed Action	Consult residents who have children who use the playground and also representatives of the older generation to define the additional equipment required.
Partners	Avon Dassett Parish Council / Village Residents
Priority	High
Time	Short
Assignee	Liz Hirst
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) Suggested children's and older generation equipment have obtained.
- 2) Business cases together with the costs and grant application have been prepared and were approved at the Parish Council meeting held on 6 March 2023.
 - a) <https://www.avondassettparishcouncil.com/app/download/13552147/20230210+Village+Playground+Adult+Exercise+Equipment.pdf>
 - b) <https://www.avondassettparishcouncil.com/app/download/13552145/20230306+Village+Playground+Children%27s+Equipment.pdf>
- 3) The grant applications have been submitted but cannot be progressed until the grant application to support the King's Coronation has been approved and the planned events have taken place and all associated costs have been paid. Alternate sources of grant funding are being sought.
- 4) Verbal approval has been given by the landowners.

Next Steps

- 1) Try to identify alternate sources of grant funding.
- 2) Formal written approval to be obtained once funding is agreed but before any formal purchase order is submitted.

Projects Group Update 17 July 2023

- 1) Grant application requests have been submitted for both the children's and the adult equipment and we await a response.

**Avon Dassett Parish Plan
Projects Group Update:
Saturday, 22 July 2023**

Community Facilities 11 – The Village War Memorial

Action Reference	Community Facilities 11 – The Village War Memorial
Project Comments	There is work required to the area surrounding the Village War Memorial
Proposed Action	Project is in place to progress
Partners	Avon Dassett Parish Council
Priority	High
Time	Short
Assignee	Darrell Muffitt
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) Estimates have been obtained for the required work and a draft business case is being prepared.
- 2) The War Memorials Trust have been approached to provide funding and a pre-application form has been submitted for approval.

Next Steps

- 1) Once the pre-application process has been completed a full business case will be submitted for approval.
- 2) It was suggested at the Parish Assembly that the Parish Council seeks volunteers to refurbish the War Memorial.

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023
Community Facilities 12 – Recycling Facilities**

Action Reference	Community Facilities 12 – Recycling Facilities
Project Comments	There was a suggestion at the Parish Assembly that the provision of a bottle bank and clothing bank be evaluated
Proposed Action	Assess feasibility, location and cost
Partners	Avon Dassett Parish Council
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) None

Next Steps

- 1) Approach providers for feasibility and costs involved
- 2) Consider whether a bottle bank is necessary when bottles and other recycling is collected by Stratford on Avon District Council

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Village Shop

Avon Dassett Parish Plan

Projects Group Update:

Tuesday 30th May 2023

Village Shop

Action Reference	Village Shop 1
Action Plan Comments	1 - 57% would use shop weekly 2 - The most popular products were emergency staple items and newsagent products
Proposed Action	Form working group to create business plan for village shop
Partners	Avon Dassett Parish Council / Avon Dassett Community Benefit Society Limited
Priority	Medium
Time	Medium
Assignee	17 July 2023 – Assigned to the Yew Tree
Project status	In progress

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Produce a questionnaire to gauge support for a village shop, including whether residents are willing to support it by volunteering, and if necessary, investing in the project.
 - ii) Based on the responses consider options for the development of a village shop together with:
 - (1) a detailed proposal and full business case.
 - (2) a fully developed cost benefit analysis.
 - (3) a detailed cash flow showing all income expenditure and providing an analysis of the assumptions made.

Project Group Update – 17 July 2023

The Yew Tree has opened a shop for bread and eggs. Orders are taken via a chat group specifically for orders and comments. The projects group will monitor this as this is considered to be the most appropriate vehicle for the delivery of a shop in the village.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Community Facilities

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023**

Village Events Section Update – Meeting 31 July 2023

Increase the number of events and activities.

The Parish Council will progress the Remembrance Service and the Christmas gathering.

Take away food

The Yew Tree does take away food – we will liaise and ensure that this is advertised

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023
Village Events 1 – Existing Village Events.**

Action Reference	Village Events 1 - Existing village events
Action Plan Comments	Existing village events are well supported
Proposed Action	Form village social group to co-ordinate activities
Partners	Avon Dassett Parish Council / Village Residents
Priority	High
Time	Medium
Assignee	Liz Hirst
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Working Group Steering Group with an agreed Terms of Reference to:
 - i) Create a village group to co-ordinate activities.
 - ii) Ensure that the Group is representative of all existing activities in the village.
 - iii) Progress village events 2 below

Avon Dassett Parish Plan Projects Group Update: Monday, 4 September 2023

Village Events 2 – Increase the number of events and activities.

Action Reference	Village Events 1 – Increase the number of events and activities
Action Plan Comments	<p>Parish Plan</p> <ul style="list-style-type: none"> • There is enthusiasm to increase the number of events and activities <p>Parish Assembly May 2023</p> <ul style="list-style-type: none"> • Yoga • A village choir • Possibly more village events in a similar manner to the Jubilee and Coronation celebrations • Art Lessons • More live music nights at the Yew Tree • Take away food deliveries • Continuation of <ul style="list-style-type: none"> ○ The Christmas Gathering ○ The Remembrance Service
Proposed Action	Have village-wide publicity/marketing of events
Partners	Avon Dassett Parish Council / Village Residents
Priority	High
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Working Group to progress

Avon Dassetts Projects Group Update:

Monday, 4th September 2023

Housing

Avon Dassett Parish Plan Projects Group Update: Monday, 17 July 2023 **Housing**

Action Reference	Housing – Future Developments
Action Plan Comments	1 - Only 7 households that responded to the questionnaire rent properties in the parish (the remainder are owner occupied)57% would use shop weekly 2 - 73% of those who responded to the question supported 2 units of social housing in the village 3 - Over half of the respondents did not want any new houses
Proposed Action	1 - Explore with local landowners (including those who may wish to give up some of their garden) possibility of plots for small scale social housing 2 - Any future housing will be expected to include sustainable drainage to reduce flood risk and comply with planning policies
Partners	Avon Dassett Parish Council / Warwickshire Rural Communities Council / Local Landowners / Village Residents
Priority	High
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for landowners to come forward with plans for development bearing mind the fact that over half of the respondents do not want any development and 73% only supported 2 units of social housing.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Business

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023
Business**

Action Reference	Business - Support Group and Business Directory
Action Plan Comments	1 - Over 50 people in the village work from home 2 - There are a large number of different businesses in the village
Proposed Action	1 - Set up working from home support group 2 - Compile business directory (updated annually) to encourage residents to support local businesses
Partners	Avon Dassett Parish Council / Village Residents Who Work from Home / Village Businesses
Priority	Low
Time	Not now a requirement
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Setup a working from home group
 - ii) Define what is required in a business directory and to formulate a proposal including amongst other items how the directory will be made generally available, who will be responsible for any updates.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Traffic & Transport

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4th September 2023**

Traffic & Transport Section Update – Meeting 31 July 2023

Parking

The Parish Council will continue to progress as and when possible. A call for land will encompass this requirement.

Speeding Safety

The PC has engaged with Fenny Co and is progressing with the training of new volunteers

Gates at the Entrances to the village

Now that the holiday and events season has finished this work will be progressed.

Avon Dassett Parish Plan Projects Group Update: Saturday, 22 July 2023 Traffic & Transport 1 – Parking

Action Reference	Traffic & Transport 1 - Parking
Action Plan Comments	1 - A significant number (31%) of households have 3 or more cars 2 - 80% have concerns about parking in the village Comments made at the Parish Assembly in May 2023 should be considered
Proposed Action	Explore possibility of increasing communal parking
Partners	Avon Dassett Parish Council / Local Landowners / Village Residents
Priority	High
Time	Medium
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Volunteers are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Consider the possibility of increasing communal parking to include:
 - (1) A feasibility report giving the options for siting the additional parking
 - (2) Identification of any initial and ongoing costs
 - (3) Any approaches to local landowners that are necessary.

Avon Dassett Parish Plan

Projects Group Update:

Monday, 17 July 2023

Traffic & Transport 2 – Speeding Safety

Action Reference	Traffic & Transport 4 - Speeding
Action Plan Comments	1 - 69% think speeding is an issue in the village 2 - 64% would like the speed limit reduced to 20 mph
Proposed Action	1 – Apply for reduction in speed limit 2 - Improve signage and delineate entrance to village to encourage drivers to slow down
Partners	Avon Dassett Parish Council / Village Residents / Warwickshire County Council
Priority	High
Time	Medium
Assignee	Trevor Gill
Project Status	

Parish Assembly Update 30th May 2023

Business case have been produced and adopted for the following:

Traffic Enhancements - Community Speed Watch

Actions so far

- 1) A business case <https://www.avondassettparishcouncil.com/app/download/13427185/20221107+Traffic+Enhancements.pdf> and all of the necessary risk assessments, the laser gun and the associated recording paperwork are in place.
- 2) Four residents have been trained in the use of the equipment.

Next Steps

- 1) More volunteers are required:
 - a) to lead the group and organise a rota
 - b) be trained in the use of the laser gun and join the rota

Avon Dassett Parish Plan Projects Group Update: Sunday, 16 July 2023

Traffic & Transport 2 – Speeding Safety (cont)

Parish Assembly Update 30th May 2023

Traffic Enhancements - Gates at The Entrances

Actions So far

- 1) A business case has been produced and adopted at the Parish Council meeting held on 6 March, 2023.
<https://www.avondassettparishcouncil.com/app/download/13533590/20230210+Traffic+Enhancements+-+Gates+at+The+Entrances.pdf>

Next Steps

- 1) The business case covered the identified requirement and the style of gates and the associated costs. It identifies that there are volunteers required to form a working group to install the gates at the entrances to the village,
- 2) If there are no volunteers, then other options will have to be considered including obtaining estimates installation

Traffic Enhancements - Relocation of Road Signs Re Speed Restrictions

Actions So far

- 1) A business case has been produced and adopted at the Parish Council meeting held on 6 March, 2023.
<https://www.avondassettparishcouncil.com/app/download/13533594/20230120+Traffic+Enhancements+-+Relocation+of+Road+Signs+Re+Speed+Restrictions.pdf>

Next Steps

- 1) Cllr Chris Mills has agreed to take this forward and to arrange for the necessary legal formalities to be processed prior to the relocation of the signs.
- 2) The Parish Council to monitor this at their ordinary meetings.

Avon Dassett Parish Plan

Projects Group Update:

Sunday, 16 July 2023

Traffic & Transport 2 – Speeding Safety (cont)

Parish Assembly Update 30th May 2023

Traffic Enhancements - Safety Mirrors

Actions So far

- 1) A local resident asked the Parish Council to consider installing a safety mirror at the bottom end of the village.
- 2) A business case has been produced and adopted at the Parish Council meeting held on 6 March. 2023.
<https://www.avondassettparishcouncil.com/app/download/13533640/20230120+Traffic+Enhancements+-+Safety+Mirrors.pdf>
- 3) After a full investigation the conclusion was that this could not be progressed as safety mirrors are not recommended by either Central Government or Warwickshire Highways.

Next Steps

- 1) No further action.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Crime

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023**

Crime Section Update – Meeting 31 July 2023

Crime Prevention

Being progressed in conjunction with the local police. The possibility and timing of a property marking event is being assessed. The Stratford upon Avon District Rural Crime co-ordinator attended the Dassett Country Show and has offered to attend future events in the village.

Neighbourhood Watch

The PC has registered with the National Neighbourhood watch scheme and made contact with the co-ordinator for the Stratford District who attended the Dassett Country Show.

Avon Dassett Parish Plan

Projects Group Update:

Saturday, 22 July 2023

Crime 1 – Crime Prevention

Action Reference	Crime 1 – Crime Prevention
Action Plan Comments	Over half of the village would like increased crime prevention measures
Proposed Action	Work with the police to provide more crime prevention measures
Partners	Avon Dassett Parish Council / Local Police
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Produce a schedule of proposed crime prevention measures to include property marking and CCTV
 - ii) For the CCTV issue a detailed business case with aspects such as licensing, security, GDPR fully covered and explained and consider holding a village event / referendum to explain the benefits etc

Avon Dassett Parish Plan Projects Group Update: Monday, 17 July 2023

Crime 2 – Neighbourhood Watch

Action Reference	Crime Prevention – Neighbourhood Watch
Action Plan Comments	1 - Over half of the village would like increased crime prevention measures 2 - Half are willing to join the Neighbourhood Watch Group
Proposed Action	Publicise Neighbourhood Watch Group and renew membership annually
Partners	Avon Dassett Parish Council / Neighbourhood Watch Group
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Revitalise the Neighbourhood Watch scheme in the village and to define the role that the group will undertake in respect of all aspects of crime including reporting and advice on all crime matters.
 - ii) Consider how the Group will interact with the police and local residents including the details of any social media that is appropriate.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Environment

Avon Dassett Parish Plan Projects Group Update: Sunday, 16 July 2023

Environment 1 – Renewable Energy

Action Reference	Environment 1 – Renewable Energy
Action Plan Comments	1 - 84% would like the parish council to promote renewable energy schemes and 80% are willing to change energy source 2 - 67% support a commercial renewable energy scheme
Proposed Action	1 - Publicise existing renewable energy schemes and grants 2 - Form working group to consider sites/types of commercial renewable energy schemes
Partners	Avon Dassett Parish Council / Stratford on Avon District Council / Warwickshire County Council
Priority	High
Time	Medium
Assignee	To be agreed

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Publicise existing renewable energy schemes and grants.
 - ii) Consider sites / types of commercial renewable energy schemes.
 - iii) Based on the responses consider options for the development of a renewable energy scheme.
 - (1) a detailed proposal and full business case.
 - (2) a fully developed cost benefit analysis.
 - (3) a detailed cash flow showing all income expenditure and providing an analysis of the assumptions made.

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Parish Council

**Avon Dassett Parish Plan
Projects Group Update:
Monday, 4 September 2023**

Parish Council Section Update – Meeting 31 July 2023

Streaming of Meetings

The testing of the streaming of meetings is ongoing

Avon Dassett Parish Plan Projects Group Update: Monday, 17 July 2023

Parish Council

Action Reference	Parish Council
Action Plan Comments	1 - Only 4% attend parish council meetings frequently 2 - 25 out of 33 responses made suggestions to improve communication of parish council decisions and encourage inclusivity
Proposed Action	1 - Explore possibility of live streaming parish council meetings 2 - Give personal invites to annual meetings 3 - Publicise parish council activities and encourage public to get involved
Partners	Avon Dassett Parish Council
Priority	High
Time	Short
Assignee	To be agreed
Project Status	

Parish Assembly Update 30th May 2023

Actions So far

- 1) A business case has been approved for the purchase of the equipment needed to stream the Parish Council's meetings.
<https://www.avondassettparishcouncil.com/app/download/13533498/20230211+Streaming+of+Parish+Council+Meetings.pdf>
- 2) All the necessary procedures, protocols and policies have been updated and duly adopted.
- 3) The Parish Council will in addition to publishing information etc on the Parish Council's website and the Compton Chronicle use the village WhatsApp group.
- 4) The Parish Council has a Zoom license and will use this medium to stream its meetings. In addition, meetings where appropriate will be recorded and the recordings will be placed on You Tube.

Next Steps

- 1) The equipment needs to be tested in time for the next meeting.
- 2) The Parish Council will continue to review how it can encourage residents to attend meetings either in person or via Zoom.

Project Group Update 17 July 2023

- 1) The equipment has been purchased and a recording was made for the Parish Council meeting held on 3 July 2023. This is being evaluated with more testing needed in respect of the layout of the meeting venue.
- 2) Consideration will be needed in respect of a YouTube account which can be used for making the recording available to residents and the possibility of live streaming on YouTube.
- 3) It is hoped that the next meeting to be held on September can be joined by residents via Zoom
- 4) All of the necessary policies are in place and have been formally adopted by the Parish Council

Avon Dassett Projects Group Update:

Monday, 4th September 2023

Youth Provision

Avon Dassett Parish Plan

Projects Group Update:

Monday, 17 July 2023

Youth Provision – Increase Facilities For Young People

Action Reference	Youth Provision 1 – Increase Facilities For Young People
Action Plan Comments	1 - 78% of young people think facilities in the village are inadequate 2 - Just over half use existing facilities
Proposed Action	Form working group including young people to improve village facilities for youth
Partners	Avon Dassett Parish Council /Young Village Residents/ Action with Communities in Rural England
Priority	High
Time	Medium
Assignee	To be agreed

Parish Assembly Update 30th May 2023

Actions So far

- 1) No action to date

Next Steps

- 1) Call for volunteers who are needed to:
 - a) Form a Steering Group with an agreed Terms of Reference to:
 - i) Produce a schedule of suggested activities together with detailed information concerning suggested location, cost implications and having identified volunteers who are prepared to setup and maintain any suggested activities