

Minutes of an Ordinary meeting of Avon Dassett Parish Council

3rd July 2023 at

The Reading Room, Avon Dassett

All attended were requested to follow the meeting protocol

The meeting commenced at 19.00

1. PRESENT

Cllr Trevor Gill (Vice Chairman)
Cllr Liz Hirst
Cllr Alex Jackson
Cllr Darrell Muffitt (Chairman)
Cllr C Mills
Cllr N Gist

Joanne Jarman (JJ) – Parish Clerk (minute taker)
Three members of the public were present.

2. APOLOGIES

Cllr Blakeman

The Chairman welcomed everyone to the meeting.

The Chairman informed the members of the public that the meeting is being recorded as a trial for future meetings to allow residents to view the meeting remotely. No member of the public objected to the meeting being recorded.

3. DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

Three members of the public were present.

A resident thanked the previous Parish Council for its work over the last 4-years and gave a special mention to former Cllr Baxter for his support with a particular planning application.

One of the organisers of the Soapbox Derby gave an update on the weekend. Thanks were passed to the whole village for its support and for accepting road closures in good spirit. It is estimated that between 3,500 to 4,000 people attended the event. The event went well, and the change in format to one driver per cart, made the event more efficient leading to the event closing sooner than planned and roads opening early. Top speeds can reach over 55 mph. There was one crash; the first aider attended, and the driver was kept in hospital overnight but has since recovered. An investigation into the crash is underway. Coverage on local and social media has been positive and the event was well received. Thanks were passed to the Parish Councillors who supported the event and to the public and village charities. A tap, paid for by the Soapbox Derby, was installed on the fete field and this will benefit future users. Campers and caravanners have indicated that they will return next year. Thanks were passed to those people from outside of the village who helped organise the event. The event is a credit to the village and the community and is seen to be one of the most exciting soapbox events across the country. Marshalling is difficult and there can never be enough volunteers, parking is also an issue; toilets were difficult to source. Given the number of people visiting the village the pub takings should have increased. It was noted that the Plunkett Foundation also supported the event. The amount raised is yet to be finalised. The Chairman thanked the organising team and acknowledged that the event promotes the village and the pub. Cllr Hirst added her thanks.

5. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the ordinary meeting held on 15th May 2023 were approved:

Proposed: Cllr Gill
 Seconded: Cllr Hirst

Unanimously approved

The minutes of the Annual Parish Council meeting held on 15th May 2023 were approved:

Proposed: Cllr Hirst

Seconded: Cllr Gill

Unanimously approved

6. TO RECEIVE PROGRESS REPORTS ON OUTSTANDING ITEMS NOT COVERED LATER ON THE AGENDA

The Clerk's Report Appendix A forms part of these minutes. The completed actions are referred to in the report.

Updates on the outstanding actions were noted as follows:

Adult and Children's play equipment – one application will be made for SDC CIL funds which has a deadline of 14th July 2023; an application to the National Lottery will be submitted for the balance of the project. Applications will be sent to the Clerk for submission.

ACTION: applications for SDC CIL funds and to National Lottery to be submitted to the Clerk for submission – Cllrs Gill and Hirst

ACTION: Contact to be made with the Diocese to establish it plans for St Josephs – Cllr Gill

ACTION: STWA to be contacted to ask that laybys be provided rather than traffic lights and that notice be given of road works – Cllr Gill

7. DISTRICT AND COUNTY COUNCILLOR REPORTS

7.1 Warwickshire County Council

Cllr Mills presented his report. Appendix B. He noted the support available to residents as detailed in his report.

Cllr Gill asked when the results of the Councillor grant fund will be available. Cllr Mills confirmed they are expected by the end of this month.

7.2 Stratford District Council

Cllr Gist presented the report. Appendix C. There is to be a consultation on offering an annual parking permit costing £50 annual fee allowing 4 hours of parking in certain areas in Stratford to people of state pension age. Cllr Hirst raised the issue of "app parking" in the town and its inaccessibility to certain sectors of the public; Cllr Gist confirmed the council is aware of the issue but she will take it back to the council.

The reports were accepted.

8. PLANNING

None

9. ANNUAL PARISH ASSEMBLY

Sarah Richardson presented the report from the Annual Parish Assembly. Appendix D.

The report had been circulated on the morning of the meeting.

Sarah confirmed that some proposals that arisen out of the Assembly. Cllr Muffitt noted that the proposals within the report will be taken to the Projects Group for consideration. Preferred methods of communication were discussed.

Sarah thanked residents for attending and noted the success of the format of the Assembly; it was noted that new volunteers came forward.

Cllr Muffitt thanked Sarah for her ideas and energy, noting how the Assembly enabled engagement with people who do not normally attend and who are willing to volunteer.

10. PROJECTS GROUP**10.1 To receive a progress update on the Projects Group**

No meeting has been held. The report from the Parish Assembly will be integrated into Projects Group and a report sent out via Mailchimp to update residents. Cllr Gill talked through the actions currently being taken in preparation for the next meeting.

Cllr Gill was confirmed as chair of the Projects Group.

10.2 To approve the terms of reference for the Projects Group.

Proposed: Cllr Gill

Seconded: Cllr Jackson

Unanimously approved

11. COMMUNITY**11.1 To receive an update on the refurbishment of The Reading Room**

Quotes for cupboards have been requested. Two safes belonging to the Post Office are not being used and need removing to create space for cupboards.

ACTION: Contact details for the Post Office to be sent to the Clerk so she can ask them to remove the safes – Cllr Gill/Clerk

Cllr Muffitt confirmed that the keys are working.

ACTION: List of keyholders to be sent to the Clerk – Cllr Gill

11.2 To receive an update on the Burial Ground

It was reported that the gate post needs replacing; a post has been bought and installation will be arranged. Quotes are being obtained to cut down low hanging branches. Thanks were passed to the resident who has cut the Cemetery car park grass twice.

11.3 To receive an update on St John's Church and to confirm the use of the funds raised by the sale of plaques for the steps

The Clerk's report contains a summary of the St John's Steps Appeal position.

Cllr Gill proposed accepting the recommendation to accept the position as stated.

Cllr Muffitt seconded.

Cllr Gill gave an update and noted that it needs to be established if there is a water supply at the church.

Cllr Muffitt noted that using St Joseph's church for the village would be of benefit due to its central location. It was noted that St John's churchyard mowing was later than usual this year. Cllr Gill noted that the Parish Council pays for four cuts per annum.

11.4 To receive an update on community policing/neighbourhood watch

Cllr Jackson has made contact made with Southam Police and has asked for a monthly update. She attended a meeting about joy riders where it was recommended that residents report incidents to 101; this could result in the police taking action. The need for more volunteers for the Speedwatch campaign was discussed; a police speed van has been requested, but the presence of two police cars in the village on an unrelated matter on Sunday had a positive impact of reducing speeding in the village. Resident will send contact details of the Fenny Compton Speedwatch to Cllr Jackson.

11.5 To receive an update on the playground

Cllr Hirst gave an update on the playground; the Fenny Compton footpath volunteers have filled in the areas under the gates with hardcore. Cllr Hirst will ensure the area is safe for children.

11.6 To receive an update on the War Memorial Grant Application

This has been put on hold due to a resident volunteering to lead the project.

12. HIGHWAYS, STREET LIGHTING AND FOOTPATHS**12.1 To receive an update on highways, street lighting and drains**

A list of reported issues is included in the Parish Clerk's report. Cllr Gill confirmed that WCC Highways will be invited to visit the village to discuss all areas. A further issue concerning the need for a footpath to be tarmacked was also noted.

ACTION: WCC Highways to be invited to visit the village to discuss the issues in the village– Cllr Gill/Clerk

13. FINANCE**13.1 To approve the payments in the schedule attached to this agenda – Appendix E**

Proposed: Cllr Gill

Seconded: Cllr Hirst

Unanimously approved

13.2 To review the financial statements to 30th June 2023 – Appendix F

Proposed: Cllr Muffitt

Seconded: Cllr Hirst

Unanimously approved

14. POLICIES**14.1 To adopt the Cemetery Rules**

Proposed: Cllr Gill

Seconded: Cllr Muffitt

Unanimously approved

15. CORRESPONDENCE (For Information Only)

None

16. COUNCILLORS REPORTS**To report on minor matters of information not included elsewhere on the agenda**

Footpaths group – Fenny Compton footpath group was joined by volunteers from the village; they replaced the railway sleeper bridge. Hard core has also been put down under the gates at playground. Thanks were passed to the resident who donated the sleepers.

Verges – these are being left in a poor state after mowing and look untidy.

ACTION: Contract to be checked to establish if the contractors should pick up after mowing - Clerk

17. ITEMS FOR THE NEXT AGENDA

- Roles and responsibilities
- Budget strategy implementation

18. MEETING DATES

4th September 2023

The meeting closed at 20.03.

ACTIONS summary:

- Applications to SDC CIL funds and to National Lottery to be submitted to the Clerk for submission – Cllrs Gill and Hirst
- Contact to be made with the Diocese to establish its plans for St Joseph's – Cllr Gill
- STWA to be contacted to ask that laybys be provided rather than traffic lights and that notice is given of road works – Cllr Gill
- Contact details for the Post Office to be sent to the Clerk so she can ask them to remove the safes – Cllr Gill/Clerk
- List of keyholders to be sent to the Clerk – Cllr Gill
- WCC Highways to be invited to visit the village to discuss the issues – Cllr Gill/Clerk

- Contract to be checked to establish if the contractors should pick up after mowing - Clerk

Avon Dassett Parish Council

Clerk's Report – 3rd July 2023

Agenda Reference	Update
6.1	The following actions have been completed:
	Mailchimp to be sent out to the village asking for volunteers for the National Garden Scheme – this was not sent as contact was made directly with potential volunteers
	SDC to be contacted to raise the concerns around the lack of consultation around St Josephs – Cllr Blakeman has made contact and it was confirmed that a notice was pinned to the church's main entrance; this met the requirement to hold a public consultation.
	Confirmation has been obtained from National Lottery that the Coronation grant is complete so that the application for the adult and children's play equipment can be progressed.
	Flagpole to be moved to prevent the flag being embroiled in the trees, remedial repairs to be undertaken during the process – the flag pole has been taken down, cleaned, repainted and re-sited.
	Lighthorne lobbying updates to be provided as and when necessary - Cllr Gill is updating the Councillors.
	Notice for the Exercise of Public Rights was posted on the website on 2 nd June 2023
	The AGAR and supporting information has been submitted to the external auditor
	The bank mandate has been updated to remove Councillors no longer in post.
	<p>The Annual Parish meeting was held on 30th May. The following actions are complete:</p> <ul style="list-style-type: none"> • Community Groups to be invited to submit reports • Annual Parish Assembly Agenda to be issued with 7 clear working days' notice • Refreshments for Annual Parish Assembly to be arranged
	Tree Warden's report has been sent to the Gardening Club. The Tree Warden is updating his report to include the report of Ash dieback in the village. The report will be sent to Stratford District Council to alert them to the areas that are their responsibility.
	Live streaming – the equipment has been acquired and the initial testing is complete with a view to live stream the July meeting. Cllr Gill to progress.

	The following actions remain outstanding:
	Adults' and children's National Lottery Grant Application to be progressed – Cllr Hirst and Cllr Gill will progress this
	Diocese to be contacted regarding the plans for St Joseph's – Cllr Gill
	Contact at Severn Trent to be sourced to raise this with - Cllr Gill and Clerk
8	Planning – update on planning applications.
11.3	<p>St John's Steps appeal</p> <p>It has come to my attention that the Approved Minutes and the Parish Plan update do not align so I have checked the minutes of previous meetings and reviewed the finances. I can report the position as follows:</p> <ul style="list-style-type: none"> • Approval was given to purchase a consumer board as part of the electrical improvements. This was purchased at a cost of £968.48. • The sale of the plaques has raised £650 to date, adding the amount brought forward of £86.19 and deducting the cost of the plaques of £80, gives a balance on the fund of £656.19. • The result is a shortfall of £312.29 (being £968.48 less £656.19) which needs to be made good. <p>The minutes state that there is an intention to assist with the upgrades to the lighting and the provision of toilet facilities but this will depend on continued fundraising to meet the aforementioned shortfall and the Church Conservation Trust providing funds through grants or their own resources.</p> <p>The minutes should reflect the correct position and Councillors are asked to approved the position as stated above.</p>
12.1	<p>Off-road parking - complaints were raised at the Annual Parish Assembly about parking on verges outside Court House and the Yew Tree. The Parish Council is asked to consider a communication to residents asking them not to park on the green verges to avoid damage to the grass and to potentially to buried services. Preventative measures outside the Yew Tree by placing a planter on the corner or some large stones could also be considered.</p> <p>Damage to the corner of Park Close - the Clerk has reported this to WCC County Highways which considers that replacement of the grass is a low priority; there is more concern as to the potential damage to the manhole cover due to the geometry of the kerb being inadequate. It has been suggested that an initial deterrent of some large stones be placed to protect the manhole and deter parking. The verge outside Lorien has been replaced by hardcore but should be grassed. The following issues have also been highlighted as requiring further attention:</p> <p>Drains - the drains up Church Hill are solid with silt and do not appear to be included on the maintenance schedule. The drains need clearing and assurance obtained from WCC Highways that they are on a schedule of regular maintenance.</p> <p>Roads - the springs have reappeared on Church Hill despite previous attempts to permanently reroute them. This will be reported to WCC Highways.</p>

	<p>Footpaths - the worst one is Church Hill, which needs regular sweeping. Landowner to be asked the cut back the grass</p> <p>Lighting – LED lighting – this is a large project that will cost a significant amount of money. It is suggested that this be taken forward by the Projects Group.</p> <p>Overall - the area around our village attracts many walkers but we lack safe footpaths along many of the roads (Farnborough Rd, after Top Lodge, from the playground towards B4100). WCC Highways to be contacted to establish how additional footpaths can be arranged.</p>
14.1	<p>Cemetery – the proposed Cemetery Regulations were circulated prior to the meeting for comments.</p> <p>A local resident has asked to purchase a plot but this is not currently permitted under the regulations (6.6). The advice received by Cllr Gill from the Institute of Cemetery and Crematorium Management is that the regulations remain unchanged in this respect.</p>

County Councillor report Avon Dassett Parish Council Meeting 3rd July 2023

Household Support Fund

Central Government recently extended the Household Support Fund grant to support those most in need to help with global inflationary challenges and significantly rising living costs specifically food, energy, and linked essentials. Warwickshire's allocation is £6.945million to cover the period 1 April 2023 up to 31 March 2024.

Warwickshire County Council is continuing to distribute its Household Support Fund grant allocation via the Warwickshire Local Welfare Scheme (WLWS). This includes an extended welfare offer, countywide utility voucher campaigns, cost of living support for families/carers of children eligible for benefits related free school meals, a further grant to Act on Energy, and welfare grants for community-led groups and initiatives, including schemes led by district and borough councils that meet the funding criteria.

As with all central government funding streams we will need to provide the justification, audit trail etc. to the DWP to receive the funding. Please find attached a grant application form that needs to be returned to localwelfare@warwickshire.gov.uk by **Friday 7th July 2023**.

If you have any questions, please don't hesitate to contact us by email localwelfare@warwickshire.gov.uk and one of the team will get back to you.

Warwickshire County Council launches a Social Fabric Fund

An innovative new fund that will invest in the power of communities has been given the green light by Warwickshire County Council.

The £2.5m Warwickshire Social Fabric Fund will provide a route to explore the development of local projects and initiatives that will have a positive impact on communities. The fund will look to allocate resources across the county to areas where they can have the most impact and will empower communities to be part of the solution; focusing primarily on the 22 Lower Super Output Areas (LSOAs) identified in the [Countywide Approach to Levelling Up](#).

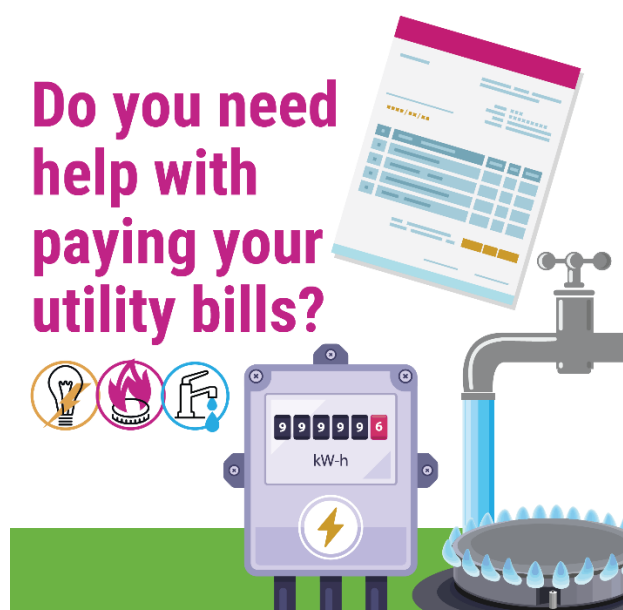
This new fund will help tackle inequalities across the county.

More information about the Social Fabric Fund is available on the Heart of England Community Foundation website: www.heartofenglandcf.co.uk/warwickshire-county-council-social-fabric-fund/

Utility bill support

Warwickshire residents struggling to pay their utility bills can look to the county council for support.

Find out more: <https://www.warwickshire.gov.uk/news/article/4248/utility-bill-support-from-warwickshire-county-council>



Do you need help with paying your utility bills?

Mental Health Wellbeing Counselling and Support

If you are struggling with your mental health, there is support available for you. Visit www.wellbeingforwarwickshire.org.uk or call 0800 616171 for free, safe and anonymous mental wellbeing counselling and support.

New Community Autism Support Service

Autistic people in Coventry and Warwickshire, or those awaiting a diagnosis, are now able to access improved support through the all-age autism support service. Read more: <https://www.warwickshire.gov.uk/news/article/4231/new-community-autism-support-service-launches-to-support-people-across-coventry-and-warwickshire>

This July, embrace sustainability and be a part of the movement to reduce single use plastics

Residents are urged to ditch the single-use plastic with a series of helpful tips as part of Warwickshire County Council's support for the Plastic Free July campaign.

Plastic pollution is a real problem that affects our environment, our health and wellbeing and contributes to carbon emissions:

Over 2 million plastic bags are used every minute worldwide and the average time that a plastic bag is used in its lifetime before being discarded is 12 minutes; One million plastic bottles are bought every minute worldwide; 32% of all plastic packaging produced finds its way to our oceans every year; You will ingest an average of 70,000 microplastics each year!

Given the scale of the problem, Warwickshire County Council is asking residents to consider how they might reduce the amount of single use plastics. To help, the Council will share a daily tip for each of the 31 days of the month across its social media channels and website.

Find out more about plastic-free July 2023 on the Plastic Free Foundation website: <https://www.plasticfreejuly.org/>

For more information about how Warwickshire County Council is facing the challenges of the climate change emergency, visit: <https://www.warwickshireclimateemergency.org.uk/>

Applying to change schools in September

Warwickshire families who want their child to start a new school this September are being encouraged to apply now.



Find out how to apply:

<https://www.warwickshire.gov.uk/news/article/4237/now-is-the-time-to-apply-to-change-schools-in-september>

Chris Mills Kineton and Red Horse

From your District Councillors for Bishops Itchington, Fenny Compton and Napton Ward Avon Dassett – 3 July – 7pm

The Council

The administration formally handed over in an Annual Council meeting on 24 May 2023. Dr Susan Juned was appointed Leader of the Council. Nigel Rock has been appointed Deputy Leader. Nigel is a retired mechanical engineer. Natalie Gist was appointed to the Cabinet as Portfolio Holder for Law and Governance. Natalie is a solicitor (non-practising). Further details of other Cabinet appointments may be found in the Press Release here: [Leader and Cabinet for Stratford-on-Avon District Council | Stratford-on-Avon District Council](#)

Applications for Funding for Infrastructure Projects from Stratford District Council

Stratford District Council are looking for applications from projects to be considered as part of the 2022/2023 Infrastructure Funding Statement (IFS). This year £1.3 million is available for projects. The closing date for applications is 14 July 2023.

Applications are expected from statutory infrastructure providers and not-for-profit organisations such as **state schools, community groups** and **registered charities** for projects that demonstrate a wider community benefit. Projects must relate to infrastructure and meet six other mandatory criteria.

More information in relation to CIL Funding may be found here: [Spending CIL | Stratford-on-Avon District Council](#)

The online form may be completed here: <https://online1.snapsurveys.com/sdccil>

If you have any questions regarding CIL Funding then please email Planning.policy@stratford-dc.gov.uk

Warwickshire CAVA (Community and Voluntary Action) may also be able to help with this and other funding sources for your community project: www.wcava.org.uk

HS2 Road Closures

We have been notified of road closures on the B4451 and B4452 in June and July for ecology surveys to be carried out. All from 9.30am to 3.30pm.

These are as follows:

1. B4451 Gaydon Road near Southam.
Phase 1: 13 and 14 June, 26 and 27 June
Phase 2: 15 and 16 June, 29 and 30 June
2. B4452 near Southam
20 and 21 June, 3 and 4 July
3. We are building a permanent road for maintenance access to the railway along the A425 Leamington Road in Southam. To carry out these works, the A425 will have traffic management from 8am to 6pm, from Monday 10 July to Friday 28 July 2023.

From your District Councillors for Bishops Itchington, Fenny Compton and Napton Ward

4. To facilitate transferring Tunnel Boring Machine (TBM), we will need to carry out tree survey B4451 and B4452. To carry out these works safely we will need to close sections of B4451 and B4452. The tree survey will be carried out in a section of B4451 and B4452 on below dates:

B4452 near Harbury

- 8-10 August 2023 from 9.30am to 3:30pm

B4451 near Deppers Bridge

- 17-18 July 2023 from 9am to 3pm
- 31 July to 2 August 2023 from 9am to 3:30pm

B4451 (M40 – Bishop’s Itchington)

- 3-4 August 2023 from 9.30am to 3.30pm
- 7 August 2023 from 9.30am to 3.30pm

5. We are building a permanent road for maintenance access to the railway along the A425 Leamington Road in Southam. To carry out these works, the A425 will have traffic management from 8am to 6pm, from Monday 10 July to Friday 28 July 2023.

Our working hours will be from 9:30am to 3:30pm Monday to Friday. Our workforce maybe on site one hour before and one hour after to set up and secure our equipment.

The HS2 Helpdesk Team may be contacted on 08081 434 434 or emailed at S2enquiries@hs2.org.uk. Any changes will be on www.hs2inwarwickshire.co.uk

As you are aware, the ward is large, stretching from Shuckburgh in the north and Shotteswell in the south. We intend to administer the ward on a day to day basis with Natalie being responsible for all villages from Fenny Compton south, including Avon Dassett and Nigel being responsible for all villages from Wormleighton, north, which we hope is acceptable.

Cllr Natalie Gist

Natalie.Gist@stratford-dc.gov.uk

Cllr Nigel Rock

Nigel.Rock@stratford-dc.gov.uk

Annual Parish Assembly Report 2023

This year's annual parish assembly took place in the Reading Room on 30 May 2023 approximately a year after the Avon Dassett Parish Plan was adopted by the parish council and presented to villagers. As last year, the decision was taken to separate out the annual parish meeting from the monthly parish council meeting and AGM. This decision seems to have been a positive one as at both this year's and last year's events around 30 villagers attended in contrast with the much smaller numbers attending monthly parish council meetings. Village groups were invited to submit reports and these were displayed on the walls, along with information from the parish council's projects group. There were drinks and nibbles available (kindly co-ordinated by Liz Hirst of the Avon Dassett Community Benefit Society and paid for by the society).

Proposal 1: to continue having a separate, more social, annual parish assembly and to consider an organiser outside the parish council

The parish council asked Sarah Richardson, the co-ordinator of the parish plan update in 2021-2 to organise the meeting. The formal proceedings were held and then Sarah organised an interactive session where residents could speak to parish councillors on their specific responsibilities and also add their thoughts and ideas in writing.

Residents were fully engaged in the discussions and many left written comments or spoke directly to councillors. From the feedback, it would appear that the top priorities for those attending were investigations into renewable energy options and to tackle parking.

Proposal 2: renewable energy and parking are taken to the parish council projects group as top priorities

A number of residents volunteered for particular projects, in particular community speedwatch, parking, renewable energy and neighbourhood watch.

Proposal 3: the parish council contact and engage those volunteers to maintain the momentum of the meeting

Comments were left by villagers on a range of areas and these have been supplemented by parish councillors following the meeting. A summary is below:

Communications (this area was overseen by Cllr Liz Hirst)

Preferred methods of communication:

- Mail Chimp

- WhatsApp
- Facebook

- Village website
- The Parish Council website
- Nextdoor site

This summary supports the Parish Plan findings that there is no ONE preferred method of communication. Interestingly (perhaps because of the attendees), noticeboards, the *Compton Chronicle* and hand-delivered leaflets were not mentioned here. The Parish Council had as a high priority from the parish plan in 2022 to draw up a checklist for local groups so that their communications are as inclusive as possible but have not yet actioned this.

Proposal 4: to create the checklist for village groups as a priority

Suggestions from the public

- Have a group to hand deliver communications
- Early delivery of the *Compton Chronicle* if possible
- Social media/WhatsApp lessons
- Formation of a group of designated first aiders
- Business directory not considered a priority for a village of this size
- Make the Community Facebook page accessible to all
- Get volunteers to refurbish the War Memorial rather than seeking grant aid

Proposal 5: that these suggestions are considered and responded to by the parish council projects group (noting not all is within their remit)

Traffic and Parking (this area was overseen by Cllr Trevor Gill)

This area generated perhaps the most comments revealing underlying frustrations with parking and traffic flow throughout the village. It was acknowledged that there is no easy answer to this issue.

- Frustrations with visitors parking
- The question of “illegal” parking on grass verges both outside the Yew Tree and elsewhere in the village
- Concern was raised about the parking at Lower End and specifically on the village green
- Acknowledgement that finding land within the village might be difficult. Land on the outskirts of the village might not solve the problem as people will be reluctant to park there and walk to their destination
- Parking by visitors is a bigger problem at weekends, bank holidays and when there are events happening in the village
- Dangerous parking observed - several residents commented that this particularly a problem on the exit from the Carrow and from Bitham Hall especially when there are cars parked adjacent to the entrances
- Parking on grass verges should be prevented
- More off-street parking should be considered a priority

- Speedwatch: 4 volunteers identified
- Support for gates to village
- Infrastructure for public transport

See Proposals 2 and 3

Crime (this area was overseen by Cllr Trevor Gill)

- More volunteers for neighbourhood watch identified – additional volunteer prepared to lead the Group in conjunction with the Councillor responsible for crime
- Suggestion that the Neighbourhood watch group could be widened to include all aspects of crime and also the speedwatch group
- CCTV divided opinion with some strongly in favour and others strongly against – opinion was also divided as to the location for the CCTV camera(s)
- Support for property marking

Proposal 6: Cllr Alex Jackson considers this feedback as she develops her new role. See also Proposal 3

Environmental improvements (this area was overseen by Cllr Mike Blakeman)

As noted above there is strong support for investigating and supporting renewable energy solutions although divided opinion on what might be feasible in the village.

- EV charging: suggestion that this be linked to any off street parking development
- Renewable energy: strong support for this
- Solar farms: some support if not too big, site-dependant
- Attention drawn to the strong objections to the development of renewable energy projects in neighbouring villages
- Wind farms: concern about size, noise, landscape and view but others supportive

See Proposal 2

Other suggestions (this area was overseen by Cllr Mike Blakeman)

This was a catch-all area to cover things on the parish plan that did not fit into the main areas for discussion. Interestingly both suggestions focused on environmentally sustainable solutions.

- Provision of bottle/clothing banks etc
- Trees and planting to be part of village plans (more sustainable than tubs?)

Proposal 7: to be considered by the parish council projects group

Housing (this area was overseen by Cllr Mike Blakeman)

Whilst any housing development plans continue to raise concerns, there is acknowledgement of a need for some social/small housing. One local landowner left his contact details.

- Concern about number of holiday lets
- Agreement for one or two affordable houses but objection to any larger scale development. Suggestion that this should be by infill and not a major development
- One resident asked for consideration to be given to a small number of bungalows being included in any development or houses that could be accommodate disabled living
- Any housing should be compatible with current aesthetics of village and have own off road parking
- Some support for affordable housing to encourage younger people to settle in village

Proposal 8: any proposed development should be fully discussed in open meetings with the village to gather feedback and support

Events/Facilities (this area was overseen by Cllr Liz Hirst)

This is an area that the village excels in and is positively received by the community. Village groups had submitted their reports to the meeting and this backed up the written comments that this is an active community which supports a wide variety of different interests and activities.

- Village shop or food bank or shop mini: suggestion to liaise with community benefit society
- Yoga
- Choir
- The continuation of the Christmas event in the local churches was mentioned as a priority and this should be included in village events
- Ensure that the remembrance service at the war memorial continues and this included in village events
- Comments were made about the success of the coronation and jubilee events and a few residents raised the possibility of village events along these lines in the future
- Art lessons for all
- Upgrade existing playground items, eg put rubber matting around slide
- Take Away deliveries
- Book Club
- More bands/performers at pub

Proposal 9: the parish council considers these comments (noting many are not within their remit)

Many thanks to everyone who attended and engaged so constructively with the Parish Plan including ways to take matters forward.

The parish plan update may be found here:

- [Avon-Dassett-Parish-Plan Update May 2023](#)

And the minutes of the meeting are here:

- [20230530 ADPC Annual Parish Assembly Minutes](#)

**Sarah Richardson
June 2023**

AVON DASSETT PARISH COUNCIL APPENDIX E

PAYMENTS AND RECEIPTS SINCE LAST MEETING

CURRENT ACCOUNT

Date	Payee	Details	Expenditure	Income
11 April 2023	Zoom	Zoom subscription	£143.88	
11 April 2023	WM and DM Wattes	Coffee morning	£12.93	
11 April 2023	C Dancer	Cleaning	£34.90	
11 April 2023	WALC	Clerk CilCA	£462.00	
17 April 2023	EDF Energy	Electricity - March	£72.49	
20 April 2023	J Jarman	Clerk's salary	£341.04	
21 April 2023	BT	Reading Room phone	£39.50	
22 April 2023	1&1	Emails ets	£19.20	
22 April 2023	1&1	Website fees	£31.19	
26 April 2023	SDC	Precept		£7,805.00
02 May 2023	HMRC	VAT refund		£103.33
20 April 2023	D Wilson	Gravestone		
04 May 2023	Total Energies	Electricity - March	£107.12	£150.00
16 May 2023	EDF Energy	Electricity - April	£48.17	
16 May 2023	WALC	Annual Subs	£136.00	
16 May 2023	J Jarman	Expenses	£283.83	
16 May 2023	W Robinson	Internal Audit	£140.00	
16 May 2023	TFM Farm and Country Superstore	Reading Room coal - DM	£15.99	
16 May 2023	Frank Mann	April mowing	£436.80	
16 May 2023	Booker	Coronation - M Randerson	£385.33	
16 May 2023	Starlight Food	Coronation - S Sandiford	£164.35	
16 May 2023	Southam Bouncy Castle	Coronation - S Sandiford	£150.00	
16 May 2023	WM and DM Wattes	Coffee morning	£17.50	
16 May 2023	Liz Hirst	Coronation	£48.48	
18 May 2023	1&1	Emails ets	£19.20	
22 May 2023	1&1	Website fees	£5.99	
22 May 2023	BT	Reading Room phone	£39.50	
22 May 2023	J Jarman	Clerk's salary	£341.04	
22 May 2023	E.On	Electricity - Jan 2023	£79.37	
25 May 2023	SDC	Reading Room hire - elections		£200.00
31 May 2023	Total Energies	Electricity - April	£96.58	
31 May 2023	Amazon	Webcam	£139.98	
31 May 2023	Anker Technology	Speakerphone	£149.99	
01 June 2023	SPS	Coronation	£270.00	
02 June 2023	Google	Google accounts	£8.46	
20 June 2023	J Jarman	Clerk's salary	£341.04	
20 June 2023	1&1	Emails ets	£5.99	
20 June 2023	1&1	Website fees	£31.19	
21 June 2023	BT	Reading Room phone	£39.50	
28 June 2023	Total Energies	Electricity - May	£90.97	
			£4,749.50	£8,258.33

DEPOSIT ACCOUNT

Date	Details	Income		
11 April 2023	00 January 1900	Interest received	£14.10	
09 May 2023		Interest received	£12.18	
09 June 2023		Interest received	£13.65	
			£0.00	£39.93

FOR AUTHORISATION

PAYMENTS FROM PRECEPT

MW and DEM Watts	Coffee mornings - April to September	120.00
Frank Mann Farmers	Mowing - May	800.40
Frank Mann Farmers	Mowing - June - estimate	900.00
C Dancer	Cleaning - April to September	180.00
Clerk	Travel - May and July meetings	32.40
D Hicks	Tubs	180.50

£2,213.30

AVON DASSETT PARISH COUNCIL 2022 - 2023 FINANCIAL YEAR APPENDIX F
RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD TO
30th JUNE 2023

	<u>Actual</u>		<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts					
Precept	£7,805.00		£7,805.00	(£7,805.00)	£15,610.00
Interest received	£39.93		£39.93	£34.93	£5.00
Burial Ground Fees	£150.00		£150.00	£150.00	£0.00
Miscellaneous - Funds From Village Functions	£0.00		£0.00	£0.00	£0.00
Income related to Church Steps	£0.00		£0.00	£0.00	£0.00
Hire of Reading Room, car park etc	£200.00		£200.00	£150.00	£50.00
Mowing Refund From Stratford District Council	£0.00		£0.00	(£400.00)	£400.00
Freedom of Information Fees Received	£0.00		£0.00	£0.00	£0.00
Coronation grant	£0.00		£0.00	(£220.00)	£220.00
Election Fees Re The Use Of The Reading Room	£0.00		£0.00	(£220.00)	£220.00
VAT Reimbursement	£103.33		£103.33	(£996.67)	£1,100.00
TOTAL RECEIPTS	£8,298.26	£0.00	£8,298.26	(£9,306.74)	£17,605.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	(£34.90)		(£34.90)	£325.10	£360.00
Reading Room: Electricity Supply	(£200.03)		(£200.03)	£649.97	£850.00
Reading Room: Maintenance	(£15.99)		(£15.99)	£334.01	£350.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Reading Room: WiFi	(£118.50)		(£118.50)	£241.50	£360.00
Total Reading Room	(£369.42)	£0.00	(£369.42)	£1,550.58	£1,920.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Administration					
Staff costs:					
Clerk's Pay	(£1,023.12)	£0.00	(£1,023.12)	£3,726.88	£4,750.00
ADPC Pension Contribution	£0.00		£0.00	£0.00	£0.00
Employee Pension Contribution	£0.00		£0.00	£0.00	£0.00
Administration Expenses	(£33.49)		(£33.49)	£446.51	£480.00
ADPC Training	(£462.00)		(£462.00)	£268.00	£730.00
Audit Fees	(£140.00)		(£140.00)	£310.00	£450.00
Data Protection	£0.00		£0.00	£35.00	£35.00
Election Fees	£0.00	£0.00	£0.00	£750.00	£750.00
Councillor and Clerk expenses	(£156.00)		(£156.00)	£44.00	£200.00
Subscriptions	(£205.50)		(£205.50)	£94.50	£300.00
Insurance	£0.00		£0.00	£850.00	£850.00
Total Administration	(£2,020.11)	£0.00	(£2,020.11)	£6,524.89	£8,545.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Village Maintenance					
Street Light Maintenance	£0.00		£0.00	£180.00	£180.00
Street Light Electricity Supply	(£294.67)		(£294.67)	£1,105.33	£1,400.00
Village Maintenance & Mowing	(£436.80)	£0.00	(£436.80)	£2,063.20	£2,500.00
Tubs Etc	£0.00		£0.00	£250.00	£250.00
Total Village Maintenance	(£731.47)	£0.00	(£731.47)	£3,598.53	£4,330.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Playground					
Playground Inspections	£0.00		£0.00	£150.00	£150.00
Playground Equipment and Repairs	£0.00		£0.00	£250.00	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	£0.00	£0.00	£0.00	£650.00	£650.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Communications & IT Expenditure					
Avon Dasset Parish Council Website	(£68.37)		(£68.37)	£291.63	£360.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	(£511.54)		(£511.54)	(£161.54)	£350.00
Total Communications & IT Expenditure	(£579.91)	£0.00	(£579.91)	£130.09	£710.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	(£30.43)		(£30.43)	£149.57	£180.00
Other - Section 111	£0.00		£0.00	£0.00	£0.00
Other - Section 137	£0.00		£0.00	£0.00	£0.00
Other - Section 145	(£1,018.16)		(£1,018.16)	(£768.16)	£250.00
Defibrillator	£0.00		£0.00	£250.00	£250.00
Community Projects	£0.00		£0.00	£550.00	£550.00
Total Miscellaneous	(£1,048.59)	£0.00	(£1,048.59)	£181.41	£1,230.00

TOTAL PAYMENTS	(£4,749.50)	£0.00	(£4,749.50)	£12,635.50	£17,385.00
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NET INCOME OVER EXPENDITURE FOR THE YEAR TO DATE	£3,548.76		£3,548.76		
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TRANSFERRED TO GENERAL RESERVE

NET INCOME OVER EXPENDITURE AFTER TRANSFER TO RESERVES	£3,548.76		£3,548.76		
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	<u>Reserves</u>			
	<u>01 April 2023</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>28 June 2023</u>
General Reserve	£12,621.80	£0.00	£0.00	£6,697.37
Defibrillator	£250.00	£0.00	£0.00	£250.00 Ring-fenced
St John's Steps Appeal Funds	£656.19	£0.00	£0.00	£656.19 Ring-fenced
IT Software, Hardware & Consumables	£567.76	£0.00	£289.97	£277.79 Earmarked
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00 Earmarked
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00 Earmarked
Village Cemetary	£775.00	£0.00	£0.00	£775.00 Earmarked
Reading Room Maintenance	£7,410.00	£0.00	£0.00	£7,410.00 Earmarked
Parish Plan	£80.00	£0.00	£0.00	£80.00 Earmarked
Playground Maintenance	£250.00	£0.00	£0.00	£250.00 Ring-fenced
Coronation Grant	£750.00		£750.00	£0.00 All spent
Village Maintenance	£230.00	£0.00	£0.00	£230.00 Ring-fenced
Total Reserves	£23,975.75	£0.00	£1,039.97	£17,011.35

Closing Period Bank Balances As At: 28 June 2023

Current Account	£8,668.76
Deposit Account	£21,442.52

Total Bank Balances	£30,111.28
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