

## Avon Dassett Parish Council

### Interim Clerk's Report - 9<sup>th</sup> February 2023

Agenda Reference	Update
6	Councillor profiles – I am still awaiting updated profiles from Cllrs Baxter, Gill and Hirst
6	Annual Parish Meeting – this should be held between 1 <sup>st</sup> March and 1 <sup>st</sup> June. This will be an agenda item at the next meeting
6	Skip and hedges raised by a resident – I responded to the resident on 10 <sup>th</sup> January 2023.
6	Refurbishment of The Reading Room – the contractor has been instructed to carry out the work but has had to increase the quote by £180 due to rising costs; a thermostatic mixer valve will also be installed. The work will take 3 days and will commence after 18 <sup>th</sup> April 2023. A deposit of £1,400 has been paid to secure the quote.
	<p>The silted-up drains were reported to WCC Highways on 10<sup>th</sup> January 2023. The following response was received on 10<sup>th</sup> January 2023:</p> <p>“The gullies and main lines were all cleaned and jetted on 11<sup>th</sup> August 2022 and no problems were found.</p> <p>I will attend site next week and inspect and if there are any blocked gullies will raise a new job but at present we have a wait time of around 10 weeks from raising a job to the team attending due to high priority sites that are flooding and the availability of the machine.”</p>
6	Electricity quotes – Clear Utility was instructed to set up a contract for The Reading Room on 10 <sup>th</sup> January 2023
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6	War Memorial Grant pre application – This is yet to be submitted
6	A Mailchimp was sent out to residents reminding them of their responsibilities related to dogs.
6	Dogs to be kept on lead sign for playground has been ordered and should be delivered in the next week.
8	<p>Planning applications:</p> <p>22/03589/FUL – The Laurels – demolition of single storey, pitched roof kitchen and replacement with an extended single storey parapet roof kitchen. No objections response submitted 10<sup>th</sup> January 2023. Planning permission was granted on 30<sup>th</sup> January 2023. The full permission was forwarded to Councillors on 7<sup>th</sup> February 2023.</p> <p>23/00214/TREE – an application was received for tree works to be carried out within the Parish. This was forwarded to Councillors on 7<sup>th</sup> February 2023.</p>
13.1	Complaints Policy and Habitual and Vexatious Complaints policy – a draft Complaints Policy has

	been circulated to Councillors. The two policies will be added to the agenda for the next meeting.
	VAT claim – submitted 24 <sup>th</sup> January 2023 - £918.59 – period 1 <sup>st</sup> April to 31 <sup>st</sup> December 2022.
	<p>The Parish Plan identified several areas where road safety concerns were identified. Enquires have been made to WCC on the following:</p> <ul style="list-style-type: none"> <li>• Safety mirrors – an enquiry was made to establish if safety mirrors are available and if not, can the Parish Council acquire and install these. WCC refused our request stating they would not support their use as per WCC policy. WCC further advised that safety mirrors would not be permitted to be installed on any WCC highway.</li> </ul> <p>Reduction of speed limit on the road between Avon Dassett and Farnborough to 50 mph – WCC advised that there is a large cost to reducing speed limits. Our local Councillor would have to ask the Traffic and Safety Team to look at the data for the road. Cllr Mills has agreed to support the initiative.</p>
	Report from Tree Warden – Will has submitted a report with recommendations. I will add this to the agenda for the next meeting
	CiLCA qualification – I have submitted the initial assessment in order that I can join the intake on 1 <sup>st</sup> April
	Street light maintenance – I have received an updated quote from WCC for the maintenance of the street lights. This was sent on to Councillors on 7 <sup>th</sup> February 2023. I will add this to the agenda for the next meeting.

	<p>The following actions from the last meeting remain outstanding and will be added to the agenda for the next meeting:</p> <ul style="list-style-type: none"> <li>• Second quote for the Nature Reserve project</li> <li>• Budget implementation procedures to be drawn up to support the Budget Strategy</li> </ul>
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