

## Avon Dassett Parish Council

### Interim Clerk's Report 5th December 2022

Reference to last minutes	Update
6	Plaques - the invoices for the plaques have been raised.
6	Volunteer Tree Warden - the contact details for the Tree Warden have been added to the website. I have sent thanks to the Volunteer on behalf of the Parish Council.
6	Residents who might need support in the event of an emergency - can I remind councillors to let me have the names and contact details of anyone who might need support in the event of an emergency?
8	<p>Planning applications:</p> <p>22/0564/FUL - Dassett Field House - construction of an indoor riding arena - following email confirmation from all Councillors a No Objection response was submitted. The original application had been discussed at an earlier meeting</p> <p>22/02871/FUL - Oxbow Farm - No objections response submitted as agreed at the last meeting.</p> <p>22/02837/LBC - 3 Park Drive Cottages - refurbishment of, and installation of secondary glazing, to the first-floor window in the rear elevation. The application has been approved with conditions</p> <p>22/1305/LBC and 22/01304/FUL – Meadow Cottage – two storey extension – planning applications have been withdrawn</p>
10.1	<p>A Mailchimp has been sent out asking for volunteers to join groups to address the following concerns raised by residents:</p> <ul style="list-style-type: none"> <li>● speeding in the village</li> <li>● parking</li> <li>● Neighbourhood Watch</li> <li>● property marking</li> </ul>
10.2	Project plan on live streaming - Cllr Baxter has submitted the plan to the Projects Group for review.
11.5	Warm Hub - a consultation with the village was held to gauge demand and to identify volunteers. A grant application for the Warm Hub grant of £300 was drawn up by a volunteer. This was submitted to WRCC although the first round of grants had been closed. We are informed that a second round will open. Thanks to the volunteer who supported the Parish Council with the application.
12.1	<p>Verges - Cllr Baxter has inspected these and has reported that there is no damage to the curbs or grass so no further action is required. The verge on Park Close has previously been discussed.</p> <p>Paths and verges - Church Hill was cleared of leaves on 19th November. The silted-up drains were reported to Streetwise on 21st November.</p>
13.7	WCC negotiated electricity contract - this was raised at the last Clerk's Operational meeting. I have been informed that WALC has, and continues, to raise this with WCC but there is no progress at the moment.
13.7	<p>Electricity quotes - I have instructed Clear Utility Solutions to obtain quotes for both The Reading Room and the street lights. The company is working in partnership with WALC to secure the best prices available.</p> <p><i>The Reading Room - contract expired 30th November 2022:</i></p>

	<p>At the time of writing this report Clear Utility Solutions has provided a quote for the electricity at The Reading Room as follows:</p> <table data-bbox="292 237 1085 383"> <thead> <tr> <th></th> <th><i>EDF Energy</i></th> <th><i>E.On</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>3 years fixed</td> <td>1 year fixed</td> </tr> <tr> <td>Standing charge</td> <td>60p per day</td> <td>56p per day</td> </tr> <tr> <td>P/kWh</td> <td>55.5p</td> <td>101.8</td> </tr> </tbody> </table> <p>E.On has quoted on a 1 year contract after initially declining to quote. Utility Warehouse has not yet provided a quote following my request.</p> <p><i>Street Lights:</i> We are currently in a contract with ESPO (public procurement organisation) with rates fixed until 30th September 2023. We are being asked to commit to ESPO by the end of January 2023. However, given the market I am proposing that we do not renew the contract but continue with the current contract that expires on 30th September 2023. I can then review the market to obtain the best terms available.</p>		<i>EDF Energy</i>	<i>E.On</i>		3 years fixed	1 year fixed	Standing charge	60p per day	56p per day	P/kWh	55.5p	101.8
	<i>EDF Energy</i>	<i>E.On</i>											
	3 years fixed	1 year fixed											
Standing charge	60p per day	56p per day											
P/kWh	55.5p	101.8											
15.2	Book of Condolence - I can confirm that the Book of Condolence has been delivered to Stratford District Council												
16	Response to Elector - the response and original correspondence has been attached to the minutes on the website												
	<p>Cllr Baxter has informed me of the Community Payback Scheme which might be of benefit to the village.</p> <p>The following is a summary of the scheme taken from the Government website:</p> <p><i>Nominate a Community Payback project to suggest what unpaid work is carried out by offenders in your local area. Community Payback is where offenders work on projects to pay back the community for their crimes, for example by:</i></p> <ul style="list-style-type: none"> <li>● <i>removing graffiti</i></li> <li>● <i>clearing wasteland</i></li> <li>● <i>decorating a community centre</i></li> </ul> <p><i>The work must:</i></p> <ul style="list-style-type: none"> <li>● <i>benefit the local community</i></li> <li>● <i>not take paid work away from others</i></li> <li>● <i>not make a profit for anyone</i></li> </ul> <p><b><i>How to make a nomination</i></b> <i>Email HM Prison and Probation Service.</i> <i>HM Prison and Probation Service</i> <a href="mailto:CP_@justice.gov.uk">CP_@justice.gov.uk</a> include:</p> <ul style="list-style-type: none"> <li>● <i>the name of the project or organisation</i></li> <li>● <i>where the work would take place</i></li> <li>● <i>a short description of the work to be done</i></li> <li>● <i>your contact details</i></li> </ul>												

	<p><b>What happens next</b></p> <p><i>You'll get an acknowledgement within 2 days to say that your nomination has been received.</i></p> <p><i>Your project will then be assessed to see if it's suitable and you'll be told if and when work can start on it.</i></p> <p>Can I ask that Councillors consider the use of the above scheme when putting project proposals together?</p>
	<p>Projects Group – the next meeting of the working group will be held on 6<sup>th</sup> December 2022. Outcomes will follow.</p>
	<p>War Memorial Grant application – two quotes have been requested to enable the pre-grant application to be progressed.</p>
	<p>Donation to Royal British Legion - I have been asked to pass on thanks to the Councillors for the £50 donation.</p>
	<p>Christmas working - the Clerk will be on annual leave over the Christmas period and will not be working from 21st December 2022 to 4th January 2023 (inclusive). During this period the email out of office message will refer anyone with an urgent issue to call either the Chair or the Clerk.</p>

<p>11.1</p> <p>11.2</p> <p>13.6</p> <p>13.6</p> <p>17</p>	<p>The following actions from the last meeting remain outstanding:</p> <ul style="list-style-type: none"> <li>● Second quote for the refurbishment of The Reading Room – requested and awaited</li> <li>● Volunteer Tree Warden to advise on a suitable location for the Jubilee tree</li> <li>● Projects group to consider the use of and possible reallocation of reserves</li> <li>● Projects group to draft a strategy and vision</li> <li>● Website to be updated for Councillor profiles – all Councillors to send updated profiles to the Clerk</li> </ul>
---	---