

## Avon Dassett Parish Council Video Conference Meeting: 6<sup>th</sup> July 2020, 6.30 pm

Members of the public can gain access to the meeting by contacting the Clerk by email, up to 4pm Thursday 2nd July, 2020: [avondassett.clerk@googlemail.com](mailto:avondassett.clerk@googlemail.com)

- 1) UPDATE TO REMOTE PROCEDURES:
- 2) APOLOGIES:
- 3) DECLARATIONS OF INTEREST:
- 4) CONFIRM MINUTES: Confirm the minutes of the monthly meeting held on 1<sup>st</sup> June 2020 and the Extraordinary Meeting held on 16<sup>th</sup> June 2020
- 5) MATTERS ARISING:
  - a) Insurance for volunteers
  - b) Internal audit
- 6) QUESTIONS FROM THE PUBLIC: (Limited to 3 minutes per speaker)
- 7) COMMUNITY:
  - a) VE Celebrations 2020
  - b) Coronavirus update
    - i) Legionella Risk Assessment and water testing
    - ii) Play area
    - iii) Reading Room
  - c) Green Areas Maintenance:
    - i) St John's Churchyard
- 8) COMMUNICATION & ADMINISTRATION:
  - a) Warwickshire County and Stratford on Avon District Councillor's Report
  - b) Correspondence
- 9) PLANNING:
  - a) Declarations of interests
  - b) Applications, Decisions, Appeals, Updates.
    - i) Decisions: 20/01161/TREE: Old Orchard House: No objection  
20/00136/ FUL: Land South West of Bitham Hall: Refusal  
APP/J3720/Y/20/3244840: 4 The Carrow: Appeal is dismissed
- 10) ROADS AND DRAINS:
- 11) FINANCE:
  - a) Financial statement
  - b) Risk Assessment update
  - c) Audit – Submitted to PKF Littlejohn
  - d) Payments **Payments for authorisation at meeting:**

|                             |         |
|-----------------------------|---------|
| T. Gill Covid-19 Phone June | £ 13.20 |
| Hide-Wright June Expenses   | £ 5.00  |
| Covid-19 overtime           | £400.00 |
| Covid-19 Materials for RR   | £ 22.99 |

  
**Payments made since last PC meeting:**

|   |         |
|---|---------|
| D. Hicks (Village Tubs)                 | £170.00 |
| W. Robinson (Internal Audit)            | £122.50 |
| T. Fox (Inv 29219)                      | £373.20 |
| S. Sandiford (VE Day Bunting)           | £105.30 |
| T. Gill (RR Covid-10 Materials)         | £209.26 |
| N. Bance (RR Fire Extinguisher Service) | £ 12.00 |

**Payments received since last meeting:**

|   |                                     |
|---|-------------------------------------|
| R. Randerson (FOI Request) – Bitham Drive | £ 0.00 (Balance outstanding £50.00) |
| R. Randerson (FOI Request) – Moat Close   | £350.00 (Paid in full)              |

12) DATE OF MEETINGS (by video conferencing, until further notice): 3<sup>rd</sup> August, 7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November, 7<sup>th</sup> December.

26<sup>th</sup> June 2020, Hide-Wright.