Minutes of Ordinary meeting of Avon Dassett Parish Council
9th April 2018, 7.30 pm at The Reading Room.

The meeting commenced at 7.30pm.

1) APOLOGIES: John Feilding, Liz Hirst. The apologies were accepted.

Present: Trevor Gill (chairman), Mike Blakeman, Darrel Muffitt, Martyn Heard, Councillor Williams,

Member of the public.

2) DECLARATION OF INTERESTS: None

3) CONFIRM MINUTES OF LAST MEETING: The minutes were accepted by the meeting as a true record. Proposed: Trevor Gill, seconded: Darrell Muffitt, signed and dated by Trevor Gill.

4) QUESTIONS FROM THE PUBLIC: The member of the public asked for clarification on the rise in the precept. Trevor Gill clarified with by outlining the increased costs which have fallen on the Parish Council. In addition, Trevor confirmed that he has asked Stratford on Avon District Council for a breakdown of the number of properties by banding and also the basis for the calculation for the allocation of the precept by band. A follow up question was asked whether the PC had any intention of a sizable increased in the precept next year. The Parish Council said that there were no plans for a significant increase in the precept next year, any change in the precept would be dependent upon anticipated expenditure.

There was clarification that Bitham Hall does not have a Right of Way through the property. The Clerk will provide details of the Dog Warden to the resident in relation to dog fouling issues.

5) MATTERS ARISING:

6) Status of update on PC Policies, Standing Orders and key documents: All of the document are on track to have been reviewed ready for the annual meetings.

Community

a) Burial Ground: Nothing to report.

b) Community Policing/Neighbourhood Watch: Nothing to report.

c) Playground – (weekly inspection reports): Update on new equipment (LH). No update for the meeting. Trevor Gill will speak to Liz Hirst and seek an update on the project as well as the repairs to the totem pole. The Clerk gave the play area sign to Trevor Gill ready for installation.

d) Superfast Broadband: Trevor Gill confirmed that the latest installation dates are: Bitham Hall by the end of May. The Carrow: 2019. Trevor Gill has written to Jeremy Wright, MP about the matter to try to bring the dates forward. Councillor Williams commented that SDC is only an information point and the BT is the sole contractor who has undertaken the work to its schedule.

Trevor Gill has had a initial discussion about a possible scheme to instal communication masts in villages. The PC was interested in hearing the details to establish whether it was worth pursuing for the 30% of residents who do not have access to superfast broadband. **ACTION: Trevor Gill to follow up and report back**

e) Post Office: Nothing to report.

f) Village Communications and website: Darrell is due to meet with Sarah Richardson to discuss communications within the village.

g) War memorial: Councillor Williams asked whether the village has considered holding an event in November to mark 100-year anniversary of the end of WW1. The Parish Council responded that it had not heard of any plans.

h) Community website (see finance).

i) Reading Room – refurbishment and noticeboard. Trevor Gill has asked for a quote for decorating the Reading Room. Mike Blakeman confirmed that some building work is required before any decorating is undertaken. New guttering is required. Quotes will be sought for the repairs to the building. **ACTON: Trevor Gill and Darrell Muffitt to seek quotations for work and decorating of Reading Room.**

Roads: Traffic, Roads and Drains (Church Hill). Councillor Williams acknowledged the complaints relating to the work on the Avon Dassett to Farnborough road which left the edge of the road in a poor state. The contractor will not be paid until the road is in good order.

Darrell Muffitt confirmed that he had had confirmation that Bitham Hall residents group will undertake the work on the shrubs, trees and leaves on Church Hill.

j) WCC Lighting Maintenance Contract: The Clerk confirmed that the lighting contract has been renewed with WCC. In addition, it has been confirmed that the replacement cost for any of the current lanterns with an LED lantern is approximately £350 plus VAT. The Victorian Style LED lanterns are estimated at £982 plus VAT.

Environment/Maintenance

Communication/Administration

7) COUNCIL REPORTS (Appendix A)
8) CORRESPONDENCE – Paper copies circulated at meeting. Emails circulated prior to meeting.
9) PLANNING (Declarations of interests):

17/03711/FUL Old Farmhouse, Hilltop Farm: Notice of Decision: Permission with conditions.

10) FINANCIAL STATEMENT (Appendix B)

Audit*:* The Clerk confirmed that the new audit details have now been received.

The invoice for the community Website for 2017/8 has been received and will be paid. Subsequent invoices will be considered within the outcome and scope of the communications policy for the village.

11) MEMBER REPORTS: Nothing to report.

12) DATE OF MEETINGS in 2018: Tuesday 22nd May, (no meeting in June), 2nd July 3rd Sept 1st Oct, 5th Nov, 3rd Dec 2018.

The meeting closed at 8.20pm.

Appendix A.

County Councillor's Report: Chris Williams

Finance – Warwickshire County Council was one of the first Shire Counties to set their Budget for next year and thus the Council Tax. Since then our neighbouring Shire and unitary authorities have set comparable rises. Use of reserves for revenue is a short-term measure as reserves do not last for ever. We will be investing £100,000 to expand the capacity of our Transport Planning Team to maximise the funding received from developers to deliver the infrastructure requirements associated with housing and business growth across the county. Such is the growth we are experiencing in Warwickshire we need to strengthen our capacity to meet that demand and deliver projects on time.

Highways - The month of March saw some unprecedented bad weather and once again credit must go to the Gritting Team for their round the clock operations. Communities have rallied to the emergency and in particular 4x4 drivers and farmers have responded to calls for help. One of the consequences will be the deterioration in some of the roads and an increase in potholes. Please continue to report the bad ones but expect a delay in their repair as the teams prioritise work across the whole of Warwickshire.
Blue Light Services - It was announced at the end of last month that a memorandum of understanding has been agreed between the West Midlands Fire Service and Warwickshire Fire & Rescue Service. In the short term this will have little effect on our fire service, indeed it will improve cross border cooperation, and could streamline response time. The Warwickshire service is due a government inspection later this year.

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District Councillor John Feilding.

District Council Report 1st April 2018

Extract From a letter from Banbury's MP Re Horton Hospital

Independent Reconfiguration Panel (IRP)'s view is that the removal of obstetric services at the HGH should be looked at again before a final decision is made. This should include a review of the options the Clinical Senate looked at last year, and take into account: local growth; travel arrangements for labouring mothers; the geographical spread of the HGH's catchment area; and, the views of mothers who have given birth at the unit since the temporary suspension took effect.

The IRP also advised the Trust to continue with recruitment efforts while the additional work is ongoing.

My own opinion is that this presents us with the opportunity to start again with a blank sheet. Going back to the drawing board to present a real vision for the future of health services in North Oxfordshire is what we have asked for all along.

To aide oversight and scrutiny, in his letter which accompanied the IRP's advice, the SoS has recommended we set up a "super-HOSC" combining the local authorities who have a health oversight function within the Horton's catchment area i.e. across county lines. There seems to be clear appetite for this; I am hopeful Stratford will join in given their support for the IRP referral and the judicial review.

The Committee has agreed that forthcoming business should include a briefing from Warwickshire Rural housing on putting an Affordable Scheme together. Also, we are very concerned about Orbit treatment of their tenants.

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Appendix B: FINANCIAL STATEMENT April 2018, Avon Dassett Parish Council:

Balance at close of business 31st March 2018

Current Account	£	7,598.53
Savings Account	£	12,834.23* Ring fenced funds and interest received.

Bank Transactions

Current Account	**Chq/SO/DD/TRF/FPI**	**In**	**Out**
13 Mar 18	Expenses (Feb)		5.40
13 Mar 18	Printer Cartridges		198.08
20 Mar 18	Salary (Feb)		306.66
20 Mar 18	N Power		31.00
26 Mar 18	Warks Pension Fund		91.84
26 Mar 18	Stocksigns		107.23

Deposit Account	**In**	**Out**
9 Jan 18	0.51	
9 Feb 18	0.55	

Payments Authorised From The Meeting

9.4.18	Warks CC (Lighting Maint Inv 10196356)	136.80
9.4.18	Hide-Wright (April Expenses)	12.90
9.4.18	WALC membership renewal	104.00
9.4.18	Thomas Fox (Inv 24061)	115.20
9.4.18	Avon Dassett Local History Group	224.14
9.4.18	Michael Mann (Inv 1917)	147.60

Total Payments £740.64

New Balances for Ring Fenced Funds:

Description	**Amount**
Neighbourhood Watch	£ 185.00
St John's Steps Appeal Funds	£ 86.19
I.T. Equip & Software	£ 548.04
Play area lease	£ 200.00
Reading Room Maintenance	£ 8,810.00
Playground	£ 250.00
Parish Plan	£ 2,000.00
Village Cemetery	£ 275.00
Village Maintenance	£ 230.00
Defibrillator	£ 250.00
Total	**£12,834.23**

AVON DASSETT PARISH COUNCIL 2017 - 2018 FINANCIAL YEAR
31 March 2018

	Actual			Budget
Receipts				
Precept	£13,050.00			£13,050.00
Bank Interest	£6.29			£0.00
Burial Ground	£0.00			£0.00
Miscellaneous - Funds From Village Functions	£748.00			£0.00
Hire of Reading Room, car park etc	£35.00			£0.00
Mowing Refund From Stratford District Council	£509.09			£0.00
Election Fees Re The Use Of The Reading Room	£620.00			£0.00
Sundry Unbudgeted Receipts	£393.65			£0.00
VAT Reimbursement	£1,088.11			£0.00
TOTAL RECEIPTS	**£16,450.14**	**£0.00**	**£0.00**	**£13,050.00**

Payments (Annual expenses)	Actual	Ring Fenced Funds	Net Expenditure	Budget
The Reading Room				
Reading Room: Cleaning	£0.00		£0.00	£180.00
Reading Room: Electricity Supply	(£348.00)		(£348.00)	£300.00
Reading Room: Maintenance	(£453.94)	£272.94	(£181.00)	£1,000.00
Reading Room: Rates	£0.00		£0.00	£100.00
Total Reading Room	**(£801.94)**	**£272.94**	**(£529.00)**	**£1,580.00**
Administration				
Staff costs:				
Clerk's Pay	(£3,752.13)		(£3,752.13)	£4,000.00
Administration Expenses	(£360.12)		(£360.12)	£470.00
ADPC Pension Contribution	(£239.82)		(£239.82)	£0.00
Employee Pension Contribution	(£35.70)		(£35.70)	£0.00
ADPC Training	(£140.00)		(£140.00)	£250.00
Audit Fees	(£195.00)		(£195.00)	£200.00
Data Protection	(£35.00)		(£35.00)	£0.00
Election Fees	£0.00		£0.00	£0.00
Councillors' expenses	£0.00		£0.00	£0.00
WALC subscriptions	(£95.26)		(£95.26)	£100.00
Insurance	(£472.36)		(£472.36)	£600.00
Total Administration	**(£5,325.39)**	**£0.00**	**(£5,325.39)**	**£5,620.00**
Village Maintenance				
Street Light Maintenance	£0.00		£0.00	£0.00
Street Light Electricity Supply	(£485.31)		(£485.31)	£750.00
Village Maintenance & Mowing	(£2,440.79)	£509.09	(£1,931.70)	£2,500.00
Tubs Etc	(£133.60)		(£133.60)	£250.00
Total Village Maintenance	**(£3,059.70)**	**£509.09**	**(£2,550.61)**	**£3,500.00**
Playground				
Playground Lease & Inspections	(£100.80)		(£100.80)	£100.00
Playground Equipment and Repairs	(£432.73)		(£432.73)	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00
Total Playground	**(£533.53)**	**£0.00**	**(£533.53)**	**£600.00**
Communications & IT Expenditure				
Website	(£224.14)		(£224.14)	£400.00
Communications & Surveys	£0.00		£0.00	£0.00
IT Software & Hardware	(£973.50)	£393.65	(£579.85)	£200.00
Total Communications & IT Expenditure	**(£1,197.64)**	**£393.65**	**(£803.99)**	**£600.00**
Miscellaneous				
Coffee Morning Expenses & Xmas Gathering	£0.00		£0.00	£150.00
Other - Section 137	£0.00		£0.00	£0.00
Community Projects	(£50.00)		(£50.00)	£1,000.00
Total Miscellaneous	**(£50.00)**	**£0.00**	**(£50.00)**	**£1,150.00**
TOTAL PAYMENTS	**(£10,968.20)**	**£1,175.68**	**(£9,792.52)**	**£13,050.00**
TOTAL RECEIPTS	**£16,450.14**			

Ring Fenced Funds

	01 April 2017	Deposits	Withdrawls	31 March 2018
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£359.13	£0.00	(£272.94)	£86.19
IT Equipment & Software	£291.75	£256.29	£0.00	£548.04
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetary	£275.00	£0.00	£0.00	£275.00
Reading Room Maintenance	£8,310.00	£500.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Deposit Account Balances As At:	**£12,350.88**	**£756.29**	**(£272.94)**	**£12,834.23**