# Minutes of Ordinary meeting of Avon Dassett Parish Council
## Monday 22nd May 2017, 7.30 pm
## at The Reading Room.

**The meeting commenced at 8.05pm**

1) APOLOGIES: None.

   Present: Trevor Gill (Chairman), Mike Blakeman, Liz Hirst, Martyn Heard, Darrell Muffitt, Councillor Chris Williams, Clerk (Helen Hide-Wright).

   Members of the public: Tony Illot, Dave Hirst, Michele Gill, John Anderson, Diane Anderson

2) DECLARATION OF INTERESTS: Were signed at the annual meetings

3) CONFIRM MINUTES OF LAST MEETING: The minutes were accepted. Proposed: Mike Blakeman, Seconded: Liz Hirst.

4) QUESTIONS FROM THE PUBLIC: Questions were raised in the annual meetings regarding the funding of the websites and the superfast broadband service in the village

5) MATTERS ARISING:

   a) Burial Ground: Nothing to report

   b) Community Policing/Neighbourhood Watch: The Parish Council has been made aware of break-ins in surrounding villages, including Farnborough

   c) Playground – (weekly inspection reports): Trevor Gill confirmed that the playground is in good order

   d) Superfast Broadband: Trevor Gill confirmed that the Parish Council is in regular contact with the main project team and is trying to understand the present position regarding those properties that cannot access the new faster speeds. The Parish Council will issue a note to all residents when the situation becomes clearer

   e) Post Office: The service is working well and the Parish Council encourages all residents to support the service in order to make it viable

   f) Village Communications and website: Darrell Muffitt confirmed that both he and Trevor have met with Sarah Richardson to discuss the situation regarding the websites and their inter relationship. These discussions are ongoing. The Parish Council's new website is up and running. The url for this website is: http://www.avondassettparishcouncil.com

   g) The Avon: Darrell Muffitt confirmed that the Avon Dassett Community Benefit Society is making progress towards acquiring The Avon as a community asset and will issue updates when appropriate to potential investors and other local residents

   h) Defibrillator and grant: The defibrillator project has progressed. The siting of the unit is now under consideration. Trevor will liaise with Dave Hirst to arrange for the new cabinet to be installed

   i) Audit. The Clerk confirmed that the internal audit had been completed and the Parish Council's accounts and procedures had passed. The Auditor had noted that cheques were not initialled in the stubs but the Clerk has confirmed to him, subsequent to the audit, that those records are contained at the front of the cheque book.

j) Gaydon Lighthorne Heath B4100 Treatment: Mike Blakeman confirmed that this is going through. Chris Williams commented that there will be a meeting to discuss this on 23 May 2017.

k) Consultation on Localism: Darrell Muffitt commented that if a group could be formed, a submission could be made on a consultation. ACTION: Clerk to circulate a recent survey opportunity from NALC and WALC.

l) Stratford on Avon District Council's Review of Code of Conduct: Trevor Gill confirmed that the review is underway.

m) Affordable Housing: Trevor Gill advised that the Parish Council has received an email from a resident of the village expressing concern that a property is being sold in the village by Orbit Housing Association that was designated as affordable housing. The email expressed concern that when this property is sold we will lose yet another affordable property in the village. Mike Blakeman commented that unless Stratford District Council puts a covenant on affordable houses, those units can be sold to whoever wished to buy them. Mike Blakeman understands that Orbit had tried to rent the properties but there was a lack of interest, hence moving to private sale. Unless a development of at least 6 houses is approved in the village, there will be no further building of affordable houses in the village. Councillor Williams confirmed that it is not possible to place restrictions on affordable housing, to stop them going into the private market.

Environment Maintenance

n) Roads:Traffic, Roads and Drains

Nothing to report

o) Green areas: Damage to verges due to parking: Mike Blakeman commented that the verges were unchanged and continued to show signs of damage from vehicles. He had received an email from a local resident who expressed concern about the state of the verges in the village. The Parish Council will continue to monitor this and will raise the issue with Warwickshire Highways.

p) The Reading Room

Electrical works in Reading Room: The electricity company had confirmed that the Reading Room required emergency work to make safe. The work was undertaken as an emergency item.

Installation of final window in Reading Room: ACTION: Martyn Heard to contact the window manufacturers and ask them to install the final window.

Communication/Administration

6) COUNCIL REPORTS

As this meeting coincides with the Parish Council Meetings Councillors Williams and Fielding submitted their annual reports. These are attached in Appendix 1

7) CORRESPONDENCE – Paper copies circulated at meeting. Emails circulated prior to meeting. Clerk confirmed receipt of the VAT remittance for £1,088.11.

8) PLANNING (Declarations of interests): None

Notice of Decision: 17/00767/TREE: Consent with conditions.

17/01017/S106 Treatment of B4100 (Notified as adjoining Parish)

17/01162/TREE & 17/01164/TREE Post Box Cottage: Cherry – Fell, Variegated Holly: No Representation.

9) FINANCIAL STATEMENT

A Financial Statement was presented and accepted as a part of the Annual Parish Meeting. A copy of this statement is available in Appendix 2

FINANCIAL STATEMENT May 2017, Avon Dassett Parish Council:

Balance at close of business 30.4.17

| | | |
|---|---|---|
| Current Account | £ 8,148.70 | |
| Savings Account | £ 12,601.40* | Ring fenced funds and interest received. |

**Bank Transactions**

**Current Account**

| Date | Description | Payment Method | Receipt | Payment |
|---|---|---|---|---|
| 4 April 2017 | March Expenses | Electronic | | £ 28.48 |
| 5 April 2017 | Zurich Insurance | Electronic | | £ 472.36 |
| 13 April 2017 | SDC Election | Receipt | £ 200.00 | |
| 13 April 2017 | Hire RR | Receipt | £ 25.00 | |
| 20 April 2017 | N Power | DD | | £ 28.00 |
| 25 April 2017 | Clerk Salary | Electronic | | £ 302.40 |
| 27 April 2017 | SDC Precept | Receipt | £6,525.00 | |
| 27 April 2017 | Efficient Energy | Electronic | | £ 120.00 |

Copies of the relative invoices are attached in Appendix 3

Deposit Account

| Date | Description | Payment Method | Receipt | Payment |
|---|---|---|---|---|
| 10 April 2017 | Interest | Receipt | £ 0.52 | |

Payments Authorised from Meeting

| Date | Description | Payment Method | Payment |
|---|---|---|---|
| 22nd May 2017 | Avon Dassett Local History Group | Electronic | £ 224.14 |
| 22nd May 2017 | WALC membership 2017-2018 | Electronic | £ 95.26 |
| 22nd May 2017 | T. Gill (Microwave for RR) | Electronic | £ 61.00 |
| 22nd May 2017 | MFM Services (Inv 1789) | Electronic | £ 442.80 |
| 22nd May 2017 | W. J. Robinson (Audit) | Electronic/Chq1395 | £ 75.00 |
| 22nd May 2017 | Clerk Expenses (April) | Electronic | £ 16.02 |
| Total Expenditure | | | £ 914.22 |

New Balances for Ring Fenced Funds

| Allocation | Balance |
|---|---|
| Neighbourhood Watch | £ 185.00 |
| St John's Steps appeal Funds | £ 359.13 |
| I.T. Equip & Software | £ 542.27 |
| Play area lease | £ 200.00 |
| Reading Room Maintenance | £ 8,310.00 |

| Allocation | Balance |
|---|---|
| Playground | £ 250.00 |
| Parish Plan | £ 2,000.00 |
| Village Cemetery | £ 275.00 |
| Village Maintenance | £ 230.00 |
| Defibrillator | £ 250.00 |
| Total | £ 12,601.40 |

27th April 2017: Payment for emergency electrical works at the Reading Room: £120.00 to Efficient Energy and Electrical Installations.

Trevor Gill confirmed that the Parish Council will be making a claim from the Transparency Fund for the current finacial year. This will be submitted to include 5 hours training of the Clerk on the new website and how to upload documents. This would also include an increase in Clerk hours by 2 hours per month for maintenance of the website and ongoing uploading of information. Proposed: Trevor Gill, Seconded: Liz Hirst.

10) MEMBER REPORTS: Trevor Gill confirmed that there is a need to appoint a Data Protection Officer within ADPC and it was appropriate that this should rest with the position of the Clerk. He went on to say that the role could be supported by training if the Clerk wished. The Clerk confirmed her interest in training opportunities on Data Protection.

Chris Williams offered his apologies for the meeting on the 26th June 2017.

11. DATE OF NEXT MEETINGS: 26th June, No meeting in July, 7th Aug, 4th Sept, 9th Oct, 6th Nov, 4th Dec.

The meeting closed at 8.40pm.

Appendix 1

**Avon Dassett Annual Meeting – 22nd May 2017**
**County Councillor's Report**

The past year has been relatively straight forward for the County Council. It is the fourth year of the four year cycle of the Council. In the summer last year much time was devoted to see whether or not if we would form an association with the West Midlands Combined Authorities. After much debate it was felt that the culture of the West Midlands was different to that of Warwickshire. For example, Dudley, Wolverhampton, Solihull and others in the West Midlands are mainly industrial areas with little or no agricultural industry. Warwickshire, on the other hand, has a strong rural slant which must at all times be observed. However, eventually, after government intervention, Warwickshire joined the West Midlands Combined Authorities but not in a full membership capacity. There are advantages in the new arrangements since capital is more freely available for infrastructure projects such as new highways etc.

Our Chief Executive, Jim Graham, retired in February 2017, two days before we announced our budget. His role was taken over temporarily by Monica Fogarty from the Communities Group responsible for Transport and Highways, Localities, Community Safety, Sustainable Communities and Public Health and David Carter from Resources Group responsible for Customer Services, Finance, Human Resources & Organisational Development, Information Assets, Law and Governance, Physical Assets and Performance. This trial was so successful that they have been made Joint Managing Directors.

In February, the County Council approved its Annual Budget with a 1.99% increase in Council Tax and a further 2% ring fenced to cover the cost of Adult Social Care. As part of our budget proposals, we are reviewing our Children's Centre operation. Originally, there were 39 Children's Centres which provided basic child care in areas of deprivation. Since their incorporation some 20 years ago, deprivation needs have changed and whilst the County Council is not responsible for the running of the Children's Centres we do have an influence both financial and administrative capacities. The feeling is that we should revert to basics and concentrate on Children's Centre activities towards areas of deprivation rather than siting them in affluent areas. This review is due to start next month and a report will be coming to full Council later this year.

Previously, the Conservatives conducted an administration without overall control of the council. As a result of the County Council elections that took place on 4th May 2017, this position has dramatically changed with the new make up of the council as follows:

| | | |
|---|---|---|
| Conservative Group | 36 | |
| Labour Party | 10 | |
| Lib Dems | 7 | |
| Green Party | 2 | |
| Independent Members | 2 | Total 57 |

The Council formerly had 62 members and the new majority will allow the Conservatives to operate in complete control.

**Cllr Chris Williams**
**Member for Kineton and Red Horse Division - WCC**
**20.05.17.**

# Avon Dassett Parish Council

## District Councillor's Report To The Annual Meeting

## Held on 22 May 2017

I was elected as the District Councillor for the Red Horse Ward on 9th March 2017and the first committee I was put on the Overview & Scrutiny committee. We were looking at the OCCG consultation on the Horton Hospital. The OCCG stated that they had consulted widely but after some investigation, it has been found that many villages and local Drs have not been consulted and therefore the consultation had not followed proper processes. I attended a meeting, one month after the consultation ended, at Tysoe Surgery where a member of the OCCG provided a report about what is happening at the Horton and the OCCG member admitted that they had not consulted the public in Warwickshire. Jeremy Wright and Nadhim Zahawi have written to the OCCG informing them of their concerns that the consultation was not properly carried out. South Northants and Cherwell District Council have requested a judicial review on the matter. Stratford District Council have written to Jeremy Hunt about the failure of the OCCG to consult all those who will be impacted by the changes. The good news is that Stratford will become a Cancer Care Unit and will have a birthing centre. Warwick and Coventry hospitals will be maintained. Redditch hospital has been wound down and moved to Worcester. I have recently joined the Planning East Committee which will cover any planning applications that go to committee from your Parish.

J Fielding

22 May 2017

Appendix 2

# AVON DASSETT PARISH COUNCIL

## ANNUAL MEETING 22 MAY 2017

### FINANCIAL REPORT

| Financial Year 2016 -2017 | |
|---|---|
| Bank Balance @ 31 March 2016: | £15,500.59 |
| Precept for 2016/17: | £11,100.00 |
| Receipts during 2016/17: | £ 4,522.88 |
| **Total** | **£31,123.47** |
| Payments during 2016/17: | £16,156.79 |
| Uncleared Cheques (1364 £8.45, 1365 £7.41) | - £15.86 |
| **Balance carried forward @ 31 March 2017:** | **£14,950.82** |

| Financial Year 2016 -2017<br>Bank Balances As At 31 March 2017 | |
|---|---|
| Lloyds TSB A/c No 00023602 | £ 2,599.94 |
| Lloyds TSB A/c No 00140954 – Please see note 3 | £12,350.88 |
| | **£14,950.82** |
| | |
| **Balance carried forward for external audit** | **£14,950.82** |

Note 3: This figure represents ring fenced funds for ADPC including any interest received into the account.

| Analysis For Ring Fenced Funds | |
|---|---|
| Defibrillator | £ 250.00 |
| IT Equipment and Software | £ 291.75 |
| Neighbourhood Watch | £ 185.00 |
| Parish Plan | £ 2,000.00 |
| Play area lease | £ 200.00 |
| Playground (from fete committee) | £ 250.00 |
| RR Maintenance | £ 8,310.00 |
| St John's Steps appeal Funds | £ 359.13 |
| Village Cemetery | £ 275.00 |
| Village Maintenance | £ 230.00 |
| **Total** | **£ 12,350.88** |

# AVON DASSETT PARISH COUNCIL

## ANNUAL MEETING 9 MAY 2016

### FINANCIAL REPORT

| Financial Year 2015 -2016 | |
|---|---|
| Bank Balance @ 31 March 2015: | £11,375.04 |
| Precept for 2015/16: | £10,480.00 |
| Receipts during 2015/16: | £ 2,547.87 |
| **Total** | **£24,402.91** |
| Payments during 2015/16: | £ 8,909.00 |
| Uncleared Cheques (1364 £8.45, 1365 £7.41 1301 - £9.18) | £ 6.68 |
| **Balance carried forward @ 31 March 2016:** | **£15,500.59** |

| Financial Year 2016 -2017<br>Bank Balances As At 31 March 2017 | |
|---|---|
| Lloyds TSB A/c No 00023602 | £ 6,495.67 |
| Lloyds TSB A/c No 00140954 – Please see note 3 | £ 9,004.92 |
| | **£15,500.59** |
| | |
| **Balance carried forward for external audit** | **£15,500.59** |

Note 3: This figure represents ring fenced funds for ADPC including any interest received into the account.

| Analysis For Ring Fenced Funds | |
|---|---|
| Community Grant Fund (Laptop) | £ 10.43 |
| Interest Received | £ 0.36 |
| Neighbourhood Watch | £ 185.00 |
| Parish Plan | £ 2,000.00 |
| Play area lease | £ 200.00 |
| Playground (from fete committee) | £ 250.00 |
| RR Maintenance | £ 6,000.00 |
| St John's Steps appeal Funds | £ 359.13 |
| **Total** | **£ 9,004.92** |

# AVON DASSETT PARISH COUNCIL 2016 - 2017 FINANCIAL YEAR

## Receipts

| | Actual | | | | Budget | Variance | Adjusted Variance |
|---|---|---|---|---|---|---|---|
| Precept | £11,100.00 | | | | £11,100.00 | 100% | 100% |
| VAT Reimbursement | £676.86 | | | | £0.00 | 0% | 0% |
| Hire of Reading Room, car park etc | £35.00 | | | | £0.00 | 0% | 0% |
| Bank Interest | £3.96 | | | | £0.00 | 0% | 0% |
| Burial Ground | £423.00 | | | | £0.00 | 0% | 0% |
| Mowing | £437.34 | | | | | | |
| SDC hire of Reading Room for Election | £420.00 | | | | £0.00 | 0% | 0% |
| Grants | £1,400.00 | | | | £0.00 | 0% | 0% |
| Miscellaneous - Electricity Refund Reading Room | £146.72 | | | | £0.00 | 0% | 0% |
| Miscellaneous - Funds From Village Functions | £980.00 | | | | £0.00 | 0% | 0% |
| **Total Receipts** | **£15,622.88** | **£0.00** | | **£0.00** | **£0.00** | | |

## Payments

| | | Actual | Ring Fenced Funds | Grants | Net Expenditure | Budget | Variance | Adjusted Variance |
|---|---|---|---|---|---|---|---|---|
| **Reading Room** | | | | | | | | |
| Insurance | | £470.23 | | | £470.23 | £935.00 | 50% | 50% |
| Reading Room: Rates | | £0.00 | | | £0.00 | £100.00 | 0% | 0% |
| Reading Room: Cleaning | | £0.00 | | | £0.00 | £165.00 | 0% | 0% |
| Reading Room: Maintenance | | £6,771.32 | -£2,440.00 | | £4,331.32 | £1,400.00 | 484% | 309% |
| | | **£7,241.55** | **-£2,440.00** | **£0.00** | **£4,801.55** | **£2,600.00** | | |
| **Administration** | | | | | | | | |
| Staff costs: | | | | | | | | |
| Clerk's Pay | | £3,324.24 | | | £3,324.24 | £3,250.00 | 102% | 102% |
| Administration expenses | | £468.20 | | | £468.20 | £470.00 | 100% | 100% |
| ADPC Training | | £0.00 | | | £0.00 | £100.00 | 0% | 0% |
| Councillors' expenses | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Data Protection | | £35.00 | | | £35.00 | £0.00 | 0% | 0% |
| WALC subscriptions | | £95.00 | | | £95.00 | £100.00 | 95% | 95% |
| Community Links | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Xmas Cards | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| **Total Administration** | | **£3,922.44** | **£0.00** | **£0.00** | **£3,922.44** | **£3,920.00** | | |
| **Utilities** | | | | | | | | |
| Electricity Supply | | £319.00 | | | £319.00 | £600.00 | 53% | 53% |
| RR Annual Charges | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Street Light Supply & Replacement | | £161.55 | | | £161.55 | £892.00 | 18% | 18% |
| **Total Utilities** | | **£480.55** | **£0.00** | **£0.00** | **£480.55** | **£1,492.00** | | |
| **Miscellaneous** | | | | | | | | |
| Parish Council Elections | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Playground Lease | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Website | | £216.66 | | | £216.66 | £800.00 | 27% | 27% |
| Playground | | £611.39 | | | £611.39 | £150.00 | 408% | 408% |
| Other - Section 137 | | | | | | | | |
| Queens Birthday | £450.00 | | | | | | | |
| Remembrance Service | £50.00 | | | | | | | |
| Defibrillator Case | £804.00 | | | | | | | |
| Compost | £12.00 | | | | | | | |
| Tubs | £238.60 | | | | | | | |
| | £1,554.60 | £1,554.60 | | -£650.00 | £904.60 | £0.00 | 0% | 0% |
| Grants | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Street Lights | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| **Total Miscellaneous** | | **£2,382.65** | **£0.00** | **-£650.00** | **£1,732.65** | **£950.00** | | |
| **Maintenance** | | | | | | | | |
| Village Gardening, Mowing | | £1,877.00 | | | £1,877.00 | £1,800.00 | 104% | 104% |
| Audit Fees | | £180.00 | | | £180.00 | £200.00 | 90% | 90% |
| Safe Fees | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| Coffee Morning Expenses & Xmas Gathering | | £72.60 | | | £72.60 | £138.00 | 53% | 53% |
| Election Fees | | £0.00 | | | £0.00 | £0.00 | 0% | 0% |
| **Total Maintenance** | | **£2,129.60** | **£0.00** | **£0.00** | **£2,129.60** | **£2,138.00** | | |
| **Total Payments** | | **£16,156.79** | **-£2,440.00** | **-£650.00** | **£13,066.79** | **£11,100.00** | 146% | 118% |

Appendix 3

pd 28-5-17 by Elec Transfer

# Invoice

Date: April 2, 2017
Invoice # 0002

**To** Avon Dassett Parish Council
Reading Room
Avon Dassett
Southam CV47 2RN

| Description | Total |
|---|---|
| Hosting, Support, Maintenance and Domain costs for www.avondassett.com 1 April 2016 to 31 March 2017 | £224.14 |
| **Total Due** | **£224.14** |

Direct Payments
Avon Dassett Local History Group
Account Number: 31809636
Sort Code: 40-09-02

***Thank you***

Avon Dassett Local History Group Flat 4, Bitham Hall. Avon Dassett, Southam CV47 2AH drsarahrichardson@gmail.com

**Warwickshire and West Midlands Association of Local Councils**
(Affiliated to the National Association of Local Councils)
Warwick Enterprise Park, Wellesbourne, Warwickshire CV35 9EF
**Telephone:** 01789 472616 **E-mail:** enquiries@walc.org.uk **Website:** www.walc.org.uk

WALC
Representing and Advising Town and Parish Councils

# ANNUAL SUBSCRIPTION & MEMBERSHIP FORM 2017/18

**1 April 2017 to 31 March 2018**

Please return Council's annual subscription to the above address by **31 May 2017**

**Council Name:** Avon Dassett Parish Council

**Budgeted Income for the year:** £ 11,100

**Number of Electors at 1 April 2017:** 184

**Frequency of Council Meetings:** Monthly

**Does your Clerk have the CiLCA qualification?** Yes ☐ No ☑

**Does your council have General Power of Competence?** Yes ☐ No ☑ Don't know ☐

**Council's website address:** http://www.avondassett.com

If details below are correct **please complete the data protection preference column**

| | | | Details correct? | | * Data protection preferences | |
|---|---|---|---|---|---|---|
| **Clerk** Primary contact for the council | **Clerk Name** | Helen Hide-Wright (AD) | | | | |
| | **Postal Address** | The Reading Room, Avon Dassett, Southam, Warwickshire, CV47 2AS | Yes ☑ | No ☐ | Public ☑ | Not public ☐ |
| | **Telephone** | 07713 892835 | Yes ☑ | No ☐ | Public ☑ | Not public ☐ |
| | **Telephone2** | | Yes ☐ | No ☐ | Public ☐ | Not public ☐ |
| | **Email Address** | avondassett.clerk@googlemail.com | Yes ☑ | No ☐ | *You must give an email address which can be used publically* | |
| **Chair** | **Chair Name** | Cllr Trevor Gill | Yes ☑ | No ☐ | Not public | |
| | **Telephone** | | Yes ☐ | No ☐ | Not public | |
| | **Email Address** | trevorbgill@icloud.com | Yes ☑ | No ☐ | Not public | |

If the details above are not correct please provide details below

| | | * Data protection preferences | |
|---|---|---|---|
| **Clerk** Primary contact for the council | **Clerk Name** | | |
| | **Postal Address** | Public ☐ | Not public ☐ |
| | **Telephone** | Public ☐ | Not public ☐ |
| | **Second Telephone** | Public ☐ | Not public ☐ |
| | **Email Address** | *You must give an email address which can be used publically* | |
| **Chair** | **Chair Name** | Not public | |
| | **Telephone** | Not public | |
| | **Email Address** | Not public | |

## Payment and authorisation

**Fee due for 2017/2018 £95.26**

☐ Cheque Enclosed payable to WALC
☑ BACS payment made to Unity Bank Sort Code 60-83-01 Acc. Number 20369462

Done 23/5/17

**Signed:** **Position:** Clerk + RFO

**Print Name:** **Date:** 23-5-17

*** COMPLIANCE WITH DATA PROTECTION LEGISLATION**
For mailing and online purposes, the Association and the WRCC hold on a database your name, address, telephone number and email address as Clerk or Chair to the Council.
We do receive requests from organisations, both commercial and charitable for a list of contact points for parish and town councils in Warwickshire and the West Midlands. We require your permission to supply your details to these organisations. I would point out that the clerk is the proper officer of the council and is deemed to be in the public domain as being the contact point for this tier of local authority. If you are unhappy with your private address being used, you could ask your council to finance the purchasing of a PO Box number, Tel 08457 950 950 for details.

Pd to T. Gill 23-5-17 electronically.



# John Lewis

## Partnership - Customer Confirmation

741597

**Set up on 08.03.2017 at John Lewis Solihull**
**Branch telephone number : 0121 704 1121**

Touchwood
Solihull
West Midlands
B91 3RA
Tel: 0121 704 1121

SALE TRANSACTION

COLLECTED 9 MAR 2017

Order Number 50741597

S 86696240 Microwave £61.00
This item is covered by the manufacturer's 2 Years guarantee.

No. items 1
Total £61.00

MasterCard £61.00

VAT SUMMARY

| VAT IND | RATE | GROSS | VAT | NETT |
|---|---|---|---|---|
| S | 20.0% | 61.00 | 10.17 | 50.83 |
| | Total | 61.00 | 10.17 | 50.83 |

PAYMENT CARD PURCHASE TRANSACTION
CUSTOMER COPY

Please retain for your records

Exchange/return within 35 days

Date
08 March 2017 11:44

| Brch | Reg | Asst | Tran |
|---|---|---|---|
| 44 | 849 | SL4956 | 39623 |

9990200448490396232

ils

Home telephone : n/a
Work telephone : n/a
Mobile telephone : 07775762927
Fax : n/a
Email : n/a

COLLECTED 9 MAR 2017

| | Unit Price (£) | Qty | Status |
|---|---|---|---|
| icrowave White | 61.00 | 1 | Collect from SOLIHULL on 08.03.2017. |

**otal Price (£) :** 61.00
**al charges (£) :** 61.00

and let us know as soon as possible if you have any queries.

pd 23-5-17 Electronically.

# FRANK MANN FARMERS
## FENCING LANDSCAPING
MICHAEL MANN

TEL 07759 863269 (ANYTIME)

**TO:** **Avon Dassett Parish council** **DATE 30/4/17**

**INVOICE NOS** 1789

| | INVOICE | VAT | |
|---|---|---|---|
| 29-Mar | Mow Village, cemetry, play area | y | £123.00 |
| 12-Apr | Mow Village, cemetry, play area | y | £123.00 |
| 26-Apr | Mow Village, cemetry, play area | y | £123.00 |
| | **Sub TOTAL** | | £369.00 |
| | **VAT** | 20 | £73.80 |
| | **TOTAL** | | £442.80 |

**Please make cheques payable to Frank Mann Farmers**

**Bank Transfer preferred payment to HSBC Bank, sort code 40-27-06 Acct No 32321718**
**Referencing Invoice Number**

**THE ELMS FARM, PLOUGH LANE, BISHOPS ITCHINGTON,SOUTHAM, CV47 2QG**
**VAT NO: 273 4787 25**

pd 22-5-17 chq 1395.

Consultant

W.J.Robinson. BA(Hons) MA

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**INVOICE**

Invoice No. ADPC 007

To:-
Ms.H.Hide-Wright
Parish Clerk
Avon Dasset Parish Council
12 Meadow Way
Fenny Compton
Southam
Warwickshire
CV47 2WD

pd

25th April 2917

Dear Ms.Hide-wright

Here is the invoice for the Internal Audit carried out for Avon Dasset Parish Council on the date identified below.

The fee as agreed is £15 per hour.

| Date | Service | Hours | Total |
|---|---|---|---|
| 25th April 2017 | Audit and report | 5 | £75 |

**Total cost** **£75**

I remain

W.J.Robinson.

pd Electronically 23-5-17

**Clerk Expenses: April 2017**

| Month | Phone | Mileage | Stamps | Misc |
|---|---|---|---|---|
| April 2017 | £ 7.50 | £ 1.80 | £6.72 | |
| **Total** | **£16.02** | | | |