

**Avon Dassett Parish Council Video Conference Meeting
Tuesday 28th April 2020, 6.30 pm**

Members of the public can gain access to the meeting by contacting the Clerk by email, up to 4pm Thursday 23rd April: avondassett.clerk@googlemail.com

- 1) APOLOGIES:
- 2) DECLARATIONS OF INTEREST:
- 3) POLICIES & PROCEDURES:
 - a) Notice of cancellation of Annual Meetings and all public meetings until further notice
 - b) Formal Adoption of the Scheme of Delegation to the Clerk for Avon Dassett Parish Council
 - c) Formal adoption of Remote Meeting Procedures
- 4) CONFIRM MINUTES: Confirm the minutes of the meeting held on 2nd March 2020.
- 5) MATTERS ARISING:
- 6) QUESTIONS FROM THE PUBLIC: (Limited to 3 minutes per speaker)
- 7) COMMUNITY:
 - a) VE Celebrations 2020
 - b) Coronavirus update
 - c) Green Areas Maintenance
- 8) COMMUNICATION & ADMINISTRATION:
 - a) Warwickshire County and Stratford on Avon District Councillor's Reports
- 9) PLANNING:
 - a) Declarations of interests
 - b) Applications, Decisions, Appeals, Updates.
 - c) 20/00788/TREE 4 Park Drive Cottages
 - d) Housing Needs Survey:
- 10) FINANCE:
 - a) Financial statements
 - b) Internal Audit – 15th April 2020: undertaken remotely
 - c) Contracts agreed

12 month SIM only contract for the Parish Council coronavirus support group	£ 250.00
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 - d) Payments Made under Emergency Payments:

T. Gill (Keysafe)	£ 13.00
Coronavirus phone monthly account	£ 13.20
Freedom of Information Request Admin Fee	£ 500.00
Avon Dassett Local History Group (website)	£ 250.00
Hide-Wright (Expenses March)	£ 56.80
Zoom Pro Annual Fee	£ 143.88
WALC Membership	£ 123.00
 - e) Invoices issued / proposed:

R Randerson re Freedom of Information Requests (to be paid to the clerk on a fully costed basis in respect of additional hours worked)	£ 500.00
BDPC Zoom Pro Annual Fee share	£ 60.00
- 11) DATE OF MEETINGS (by video conferencing, until further notice): (4th May CANCELLED), 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December.

Hide-Wright 20th April 2020